



LEAD LIFEGUARD/SWIM INSTRUCTOR

Renton School District

Hazen and Lindbergh Pools

EMPLOYMENT STATUS: Temporary, Part-time

Note: *This position has variable hours and no benefits.*

PRIMARY PURPOSE:

This temporary position reports to the Swimming Pool Supervisor. Lead Lifeguards are responsible for the guidance of lifeguards and swim instructors and the public's safety at an aquatic facility if the Swimming Pool Supervisor is not on site. Primary duties include educating the public to promote habits and attitudes that lead to safe recreation, using preventative lifeguarding techniques, enforcing safety rules, and responding to emergencies in an appropriate manner.

Employees must be able to work as part of an overall staff team and independently, without direct supervision. Employees need to be responsible, trustworthy, to problem solve, and able to deal appropriately with the other staff and the public in difficult situations. Lead Lifeguards may be required to work special events, evenings, weekends, and split shifts. The employee is subject to an annual written evaluation and must be able to accept constructive feedback. A background check is a condition of employment.

ESSENTIAL FUNCTIONS:

1. Arrive and be ready to work on time.
2. Be physically, mentally, and emotionally ready to guard/teach.
3. Wear a uniform (lifeguard shirt, shorts, swimsuit, emergency fanny pack, and whistle).
4. Responsible for providing for the patrons' safety by monitoring patron behaviors, enforcing all facility rules and regulations, and setting an example of safe water habits.
5. Attend, assist, and participate fully in all in-service training programs.
6. Keep training records up to date.
7. Responsible for all personal equipment issued to you.
8. Know and respond quickly to assigned responsibilities in an emergency using the appropriate Emergency Action Plan (EAP).
9. When necessary, administer First Aid and follow standard procedures to prevent the spread of bloodborne pathogens.
10. Effectively work with the other staff members as a team.
11. Record daily, while on duty, all requested information on individual time sheet.
12. Check pool chemicals daily.
13. Add pool chemicals when instructed by the Swimming Pool Supervisor.
14. Perform light facility custodial maintenance as required.
15. Perform facility staging for various programmed activities.
16. Provide quality customer service to patrons and staff.
17. Collect fees and process registrations using a computerized system for various recreation classes and programs.
18. Reconciles computer accounts and balances the daily cash register till.
19. Train lifeguards and swim instructors on using the computerized registration system for various recreation classes and programs.

20. Conduct classes in a safe and professional manner.
21. Communicate clearly and effectively with students of all ages.
22. Provide motivational and corrective feedback.
23. Plan and organize courses, including the use of block and lesson plans.
24. Ensure participants' safety during class time.
25. Report any unsafe situations or conditions to the Swimming Pool Supervisor.
26. Report any damage to the facility or equipment, incidents, and injuries using appropriate forms in an accurate and timely manner.
27. Communicate any pertinent concerns or problems regarding courses, students, or staff to the Swimming Pool Supervisor.
28. Enforce and educate participants on the rules and policies of the Renton School District.
29. Work positively with the facility staff to provide a safe place for the public.
30. Assist other lifeguards and swim instructors.
31. Complete any assignments issued by the Swimming Pool Supervisor.

ABILITY TO:

1. The willingness to be helpful and willing to use verbal and non-verbal behavior to show an open, accepting attitude.
2. Perform required strenuous activity.
3. Be in a hot and humid indoor environment.
4. Perform duties involving physical labor, such as bending, kneeling, standing, reaching, climbing, stooping, squatting, pushing, twisting, and swimming.
5. Respond appropriately and assist during emergency situations.
6. Lift 50 pounds.
7. Swim at a minimum of the American Red Cross Youth Level 5 skill level.

QUALIFICATIONS:

1. Must possess current American Red Cross Certifications in Lifeguarding with CPR/AED for Professional Rescuers and First Aid
2. Must be at least 17 years of age.
3. Work effectively and have the ability to communicate with the public and co-workers in a positive, service-focused related manner.
4. Follow written and oral instructions.
5. Possess knowledge of aquatic programs and safety procedures
6. 2 Years of lifeguarding and/or swim instruction experience preferred

Note: All certifications must be current at the time of application.