



BILINGUAL INTERPRETER On-Call (Hourly)

Position Type: Hourly

Date Posted: 6/27/2023

Location: Various Locations

Hourly rate for this position is \$32.00-\$33.75. This is an on-call, as needed position. Day time and evening interpreters needed.

All languages are welcome to apply.

The Bilingual Interpreter will interpret for and assist District personnel in communication with students and their families who speak a language other than English and/or translate written documents from English to the indicated language and vice versa

ESSENTIAL FUNCTIONS*

- Be on call to interpret at various schools within the Renton School District.
- Interpret verbal communication(s) to multilingual students and parents who may not speak English.
- Assist students and families understand the district forms, instructions, programs
- Be able to travel to/from schools throughout the day as needed to interpret.
- Follow ethical codes that protect the confidentiality of information.

REPORTING RELATIONSHIPS

Language Coordinator or designated staff.

MINIMUM QUALIFICATIONS

Education

Graduation from high school or evidence of equivalent educational proficiency.

Required Knowledge, Skills and Abilities

- Speak, read and write fluently in indicated language and English.
- Be flexible in adjusting plans and activities as priorities change.
- Remain consistent, calm and fair under pressure.
- Establish and maintain effective working relationships with students, staff, parents, and the public.
- Be punctual to all scheduled meetings and school events.
- Cultural Competency: ability to effectively work with diverse populations.
- Be available on-call for in-person, virtual and over the phone interpretation

PREFERRED QUALIFICATIONS:

Previous interpretation experience working with parents and students in schools.

Document translation skills.

Language and Testing Requirement:

Demonstrate oral and written proficiency in the target language and English.

Score Intermediate-High or Higher on the Oral and Written Proficiency Exam in the target language, based on the ACTFL standards