

PLEASE POST

**VAN BUREN PUBLIC SCHOOLS
555 W. Columbia
Belleville, MI 48111**

Position Title: Special Education Teacher
Position Location: Owen Intermediate
Beginning Salary: \$34,536 - \$39,238
Reports To: Building Principal

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

Bachelor's degree in education.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid Michigan Teaching certificate with SA (Special Education Cognitive Impaired and ASD Cert.) endorsement.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Instruct individuals and groups in special education skill areas.
- Plan curriculum, lessons, and special education programs and teaching methods.
- Evaluate student progress based on papers submitted, test scores and observation.
- Monitor students' progress in and outside special education room.
- Maintain physical environment of the classroom.
- Maintain contact with parents of students.
- Evaluate student progress based on work output and observation, determined goals, objectives and directions.
- Prepare report cards, educational records, IEPC forms, classroom observation records, and other forms.
- Other duties may be assigned.

SUPERVISORY RESPONSIBILITIES:

Supervise students.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

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MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER SKILLS and ABILITIES: Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective relationships with students, peers and parents; skill in oral and written communication.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand and talk or hear. The employee frequently is required to walk. The employee must occasionally lift and/or move up to 10 pounds for example school supplies and books. Specific vision abilities required by this job include close vision, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate to loud.