



WOODHAVEN-BROWNSTOWN SCHOOL DISTRICT

Learning and Leading for Tomorrow

Administration Offices and Board of Education

24821 Hall Road, Woodhaven, MI 48183

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robertg@wbsdweb.com

Greg T. Roberts

Director of Human Resources

W.E.S.P.A. JOB POSTING INTERNAL/EXTERNAL August 18, 2021 (All WESPA Members and **External Candidates)

In accordance with the agreement between the Woodhaven-Brownstown School District and the Woodhaven-Brownstown Educational Support Professional Association (WESPA), the following position is being posted:

Position	Hours	Salary Range
Payroll Clerk	7:30am-4:00pm* (8 hrs)	Per collective bargaining agreement – starting at \$26/hr.

Internal W.E.S.P.A. employees should submit their letter of interest either in person or via email, no later than 4:00 pm, Friday, August 27, 2021 to:

**Greg Roberts, H.R. Director
WBSD Administration
24821 Hall Rd.
Woodhaven, MI 48183
robertg@wbsdweb.com**

*** Summer hours will follow the central office building hours.**

***External candidates** should note that preference will be given to internal WESPA members. However, should a qualified internal WESPA candidate not take this position, this job will be open externally until filled. In the event that an internal candidate does not take this job, a 2nd posting will not be issued. Therefore, interested external candidates are invited to respond to this posting by submitting a letter of interest and resume to the contact person listed above. External candidates should apply online at www.resa.net. Incomplete or paper applications will not be considered.

cc: Josh Smith, Director of Finance
Sandra Ruehls, WESPA Union President

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disability Act of 1990, and the Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Woodhaven-Brownstown School District that no person shall on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program, activity, service or in employment. For information, contact the: Office of the Superintendent, 24821 Hall Rd., Woodhaven, MI 48183, 734-789-2357.