

PLEASE POST
Until Filled

NOTICE OF VACANCY
TAYLOR SCHOOL DISTRICT
PERSONNEL MEMORANDUM

POSITION:

Positive School Climate/Culture Liaison (Multiple Positions Available)

MINIMUM QUALIFICATIONS:

1. Associate degree or equivalent course work (preferred)
2. 3-5 years of work experience with children (preferred)
3. Demonstrates effective oral and written communication skills
4. Ability to motivate and inspire a diverse set of stakeholders towards a common goal

DUTIES AND RESPONSIBILITIES:

1. Work with families to facilitate student attendance and offer necessary support to increase overall student attendance.
2. Work in collaboration with leadership and staff to coordinate climate-related school events. (Examples: Attend PTO meetings, parent-teacher conferences, and family nights)
3. Work in collaboration with leadership and staff to maintain systems to ensure a positive school climate for all members of the school community.
4. Assist in the prevention, intervention, and response to reports of bullying, discrimination, and otherwise mean-spirited behavior in the school.
5. Coordinate the school's efforts in gathering multiple measures of school climate (and other related) data.
6. Assist families and school staff in accessing community resources.
7. Work with school leadership and staff on the implementation of PBIS and MTSS.
8. Assist with the implementation of behavioral intervention/response plans.
9. Research new programs and developments regarding school climate.
10. Maintain confidentiality of student records.
11. Participate in district professional development related to position and attend meetings, trainings and professional development as required.
12. All other duties as assigned by the building leadership.

BASE RATE OF PAY:

\$13.91 per hour up to 5.5 hours + (one half hour unpaid lunch) a day, not to exceed 29 hours a week, up to 180 days

Application Process

You must provide your letter of interest, resume and photographic evidence of meeting the minimal qualifications i.e. copies of diplomas, educational transcripts, certifications and licensure via AppliTrack at:

<https://www.taylorsschools.net/page/employment-opportunities>

ONLY THOSE CANDIDATES WHICH PROVIDE THE REQUESTED INFORMATION WILL BE CONSIDERED

DEADLINE FOR RECEIVING APPLICATIONS IS UNTIL FILLED

NOTICE OF NON-DISCRIMINATION

The Taylor School District Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities.