#### PLEASE POST

NOTICE OF VACANCY
TAYLOR SCHOOL DISTRICT
PERSONNEL MEMORANDUM

Until Filled (2023-2024 School Year)

**POSITION:** English Learner Teacher (Elementary)

## **MINIMUM QUALIFICATIONS:**

- 1. Valid Michigan teaching certificate with an ESL Endorsement (NS) or teaching certificate and a willingness to secure the ESL endorsement within three years.
- 2. A passionate commitment to ELstudents and their families.
- 3. Demonstrated strong group process and collaboration skills.
- 4. Flexibility and the willingness to adapt to schedule changes.
- 5. Ability to differentiate and individualize instruction.
- 6. Experience utilizing student data to drive instruction.
- 7. Demonstrated oral and written fluency in English.
- 8. Ability to mentor staff in the development of instructional programs and strategies.
- 9. Experience in the implementation of authentic assessment tools and strategies.
- 10. Ability to write reports, correspondence, and procedure manuals.
- 11. Ability to establish and maintain effective relationships with students, peers, and parents of diverse ethnic, cultural, and socioeconomic backgrounds.
- 12. Willingness to learn new skills and acquire new knowledge.

### **DUTIES AND RESPONSIBILITIES:**

- 1. Plan, prepare, and deliver lessons in one-on-one and small group settings.
- 2. Provide supplemental services to eligible students (push-in and pull-out) in multiple district buildings.
- 3. Collaborate with general education teachers to support students in the content areas.
- 4. Utilize educational s software and websites to support language acquisition.
- 5. Maintain, organize, and inventory learning materials.
- 6. Prepare appropriate documentation and reports.
- 7. Familiarize newcomer students with American culture and school expectations.
- 8. Support EL families in communicating with the schools and serve as an advocate.
- 9. Administer the WIDA screener and annual test to students.
- 10. Monitor student progress toward achieving instructional objectives and goals.
- 11. Coach and model effective methods, techniques, and strategies, including SIOP.
- 12. Plan and provide professional learning to support the school improvement plan.
- 13. Attend district, county, and state meetings related to EL's and Title III and participate in ongoing professional development opportunities.
- 14. Review, recommend, and support the integration of technology, materials, and appropriate instructional resources for Els.
- 15. Other duties as assigned.

#### **BASE RATE OF PAY:**

Per TFT Contract [\$49,580.00 – 92,168.00] years of service will be taken into consideration.

INTERNAL/EXTERNAL

#### **APPLICATION PROCEDURE:**

You must provide your letter of interest, resume and photographic evidence of meeting the minimal qualifications i.e. copies of diplomas, educational transcripts, certifications and licensure via AppliTrack at:

https://taylorschooldistrictmi.sites.thrillshare.com/page/employment-opportunities

All materials received relative to this posting become property of the Taylor School District.

#### DEADLINE FOR RECEIVING APPLICATIONS IS UNTIL FILLED.

# ONLY THOSE CANDIDATES WHICH PROVIDE THE REQUESTED INFORMATION WILL BE CONSIDERED

#### NOTICE OF NON-DISCRIMINATION

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