

## Job Title: 8th Grade Baseball Coach

**Posting Date:** January 31, 2024  
**Closing Date:** Until Filled  
**Reports to:** Athletic Director  
**Hours/Weeks:** 12-15 hr./wk., 48 days, 6 weeks practice, and competition dates.  
**Application:** <https://www.applitrack.com/resa/onlineapp>  
**Other:** Position Begins: March 11, 2024

**Summary:** To help each participating students achieve a high level of skill, an appreciation for the values of discipline and sportsmanship, and an increased level of self-esteem.

### Qualifications/Requirements:

- CPR/First Aid/AED
- Successful completion of all required online health/safety courses
- MHSAA CAPS 1 & 2
- Knowledge and background in the sport
- Experience in physical education, coaching, and sports medicine.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to speak effectively before groups of students or employees of the district.
- Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume.
- Ability to apply concepts of basic algebra and geometry.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to deal with problems involving several concrete variables in standardized situations.
- Exhibits qualities of leadership and organizational ability and reflect a spirit of cooperation in working with staff and school administration.
- Ability to apply knowledge of current research and theory in a specific field.
- Ability to establish and maintain effective working relationships with students, staff, parents and the community.
- Ability to perform duties with awareness of all district requirements and Board of Education policies.

### Duties and Responsibilities: *other duties may be assigned*

- Assists Varsity program with all programs (K-12) school and community.
- Plans and administers staff responsibilities, general plans and scouting duties, if applicable.
- Maintains liaison and active participation with other community activities, i.e., recreation, little league.
- Supervise assistant and volunteer coaches
- Supervises students of particular program

**During season:**

- Implements “Athletic Standards” as outlined in the Athletic Handbook.
- Provides “information for transportation, officials and game management.
- Assumes responsibility for constant care of equipment and facilities being used.
- Follows the procedure for initiating purchase orders.
- Assumes supervisory control over all phases of teams in the program.
- Organizes and schedules practice sessions on a regular basis with the ideal of developing.
- Applies discipline in a firm and positive manner as outlined by Athletic Department.
- Sees that building regulations are understood and enforced.
- Emphasizes safety precautions and is aware of best training and injury procedures.
- Conducts herself/himself and the team in an ethical manner during practice and contest.
- Reports a summary of all contests and provides any publicity information that would aid the program or athletes.
- Instructs his/her players concerning rules and role changes, new knowledge and innovative ideas and techniques.
- Maintains regular communication with parents.

**End of season:**

- Arranges for the systematic return of all school equipment.
- Arranges for the issuance of awards.
- Arranges for cleaning, sorting and inventory of all equipment.
- Concerned with the care and maintenance of the facility by making recommendations concerning additions and improvements.
- Recommends equipment needed to be purchased or repaired.
- Maintains records of team and individual accomplishments.

**Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to walk and stand. Occasionally the employee will sit and/or run. The employee will frequently bend or twist while performing the duties of this job. The employee will frequently squat, stoop, kneel, reach above the head, reach forward and repeat the same hand motion many times while performing the duties of the job.

The specific vision requirements of the job include good depth perception and occasionally being able to see objects/persons at a distance. While performing the duties of the job, the employee frequently is required to hear conversation and a quiet as well as a noisy environment and be able to tell where a sound is coming from. The employee must be able to communicate to the team in order to give directions.

**Work Environment:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to walk and stand. Occasionally the employee will sit and/or run. The employee will frequently bend or twist while performing the duties of this job. The employee will frequently squat, stoop, kneel, reach above the head, reach forward and repeat the same hand motion many times while performing the duties of this job.

While performing the duties of this job, the employee will continuously work inside or outside depending on the sporting event. Occasionally the employee must be able to meet deadlines with severe time constraints and interact with public and other workers. The employee has direct responsibility for the safety, well-being and work output of others. The noise level in the environment is usually moderate.