

**PLEASE POST**  
6/18/2024 until filled

**NOTICE OF VACANCY**  
**TAYLOR SCHOOL DISTRICT**  
**PERSONNEL MEMORANDUM**

**INTERNAL/EXTERNAL**

**POSITION:** Middle School Choir Director

**MINIMUM QUALIFICATIONS:**

1. Bachelor Degree from an accredited institution.
2. Must possess a valid Michigan Teaching Certificate with an endorsement in the appropriate subject matter.

**DESIRED QUALIFICATIONS:**

1. Prior experience teaching Middle/High School level choral music.
2. Ability to recruit, motivate, and retain current and future choir students.
3. Willingness to work directly with elementary, middle school level, and high school level music teachers.
4. Regular and consistent attendance is critical for during school and after school choir activities.
5. Experience and/or willingness to prepare students and attend MSVMA choral and Solo and Ensemble festival.
6. Singing experience as a soloist and chorus member.
7. Experience directing a variety of choral ensembles, such as concert, show, madrigal, and jazz choirs.
8. Piano proficiency.
9. Modern Band instrument proficiency or willingness to learn (guitar, bass, drums, piano).
10. Possess a high level of organization skills and leadership qualities.

**DUTIES AND RESPONSIBILITIES:**

1. Provide daily sequential instruction in choral music.
2. Select and present appropriate repertoire, theory and sight singing lessons.
3. Provide appropriate vocal pedagogy to students with changing voices.
4. Conduct 4 existing ensembles:
  - 6th Grade Chorus - a mixed group of mostly treble voices
  - Cadet Choir - 7th grade girls (currently split into 2 classes)
  - Cardinal Singers - 8th grade girls
  - Men in Black - 7th-8th grade boys
5. Program and attend concerts, trips, and other after school activities for students, parents, and the community.

6. Maintain a disciplined classroom environment and supervise students during class and other choir activities.
7. Maintain communications with parents and students through district approved communication channels (MiStar, email, etc.).
8. Work closely with parent boosters.
9. Report any conflicts or difficulties with students for referral to other services.
10. Perform other duties and assume other responsibilities as assigned by the building principal or designee.

**BASE RATE OF PAY:**

Per TFT Contract [Base Salary Range of \$44,764.00 – \$89,364.00] years of experience will be taken into consideration.

**APPLICATION PROCEDURE:**

You must provide your letter of interest, resume and photographic evidence of meeting the minimal qualifications i.e. copies of diplomas, educational transcripts, certifications and licensure via AppliTrack at:

<https://www.tavlorschools.net/departments/human-resources/employment-opportunities/>

**All materials received relative to this posting become property of the Taylor School District.**

**DEADLINE FOR RECEIVING APPLICATIONS IS UNTIL FILLED.**

***ONLY THOSE CANDIDATES WHICH PROVIDE THE REQUESTED INFORMATION  
WILL BE CONSIDERED***

**NOTICE OF NON-DISCRIMINATION**

The Taylor School District Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities.

Revised 6.18.24