

PLEASE POST
Until Filled

NOTICE OF VACANCY
TAYLOR SCHOOL DISTRICT
PERSONNEL MEMORANDUM

INTERNAL/EXTERNAL

POSITION:
Occupational Therapist

MINIMUM QUALIFICATIONS:

1. Be certified by the State of Michigan and this certification must be renewed per state requirements.
2. Have earned a degree in occupational therapy from an accredited college or university and successfully completed the national occupational therapy registration examination.

DUTIES AND RESPONSIBILITIES:

The function of an occupational therapist is to develop therapeutic interventions that assist eligible students to maximize their ability to function in an educational program.

1. **Assessment**-Occupational Therapists assess the student's educationally relevant needs. The findings are used to develop a referral screening, formal and informal evaluation, and periodic reassessment. The purpose of assessment is to help determine if there are deficits that interfere with school performance and learning. The Occupational Therapist's assessment of students may include (but not limited to) the following areas:
 - Self care abilities – feeding, dressing, hygiene, toileting and communication.
 - Sensory motor processing – sensory motor, perceptual motor, reflex development/integration, readiness and pre-academic skills.The methods of collecting assessment data may include:
 - Activities
 - Interviews
 - Record review
 - Formal testing
2. **Program Planning**-Individualized Education Plan (IEP), the therapy intervention plan outlines the performance objectives to accomplish specific goals and functional outcomes as defined in the education plan.
3. **Intervention**-Includes all activities performed by the therapists to implement the Individualized Education Plan (IEP).
4. **Management**-The management role includes the varied responsibilities required to plan, develop implement, and evaluate activities related to the student's identified educational needs. These responsibilities include report writing, administrative records, and procedures needed to manage the program and to plan for future services. Therapists have responsibility for teaching, monitoring and updating other staff and parents on specific programming for individual students.
5. **Supervision**-The supervision and use of support personnel will ultimately be determined by the Taylor School District's program guidelines.
6. May require traveling to surrounding districts and working in a variety of schools.

BASE RATE OF PAY:

Per TFT Contract [\$45,659.00 - \$92,045.00] years of service will be taken into consideration

APPLICATION PROCEDURE:

You must provide your letter of interest, resume and photographic evidence of meeting the minimal qualifications i.e. copies of diplomas, educational transcripts, certifications and licensure via AppliTrack at:

<https://taylorschooldistrictmi.sites.thrillshare.com/page/employment-opportunities>

All materials received relative to this posting become property of the Taylor School District.

DEADLINE FOR RECEIVING APPLICATIONS IS UNTIL FILLED.

***ONLY THOSE CANDIDATES WHICH PROVIDE THE REQUESTED INFORMATION WILL BE
CONSIDERED***

NOTICE OF NON-DISCRIMINATION

The Taylor School District Board of Education does not discriminate on the basis of race, color, national origin, sex (including sexual orientation or transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities.