

PLEASE POST
Until Filled

NOTICE OF VACANCY
TAYLOR SCHOOL DISTRICT
PERSONNEL MEMORANDUM

INTERNAL/EXTERNAL

POSITION: Social Worker

REPORTS TO: Principal

MINIMUM QUALIFICATIONS:

1. Master's degree in social work from accredited school.
2. Full or temporary certification as School Social Worker by the State of Michigan.
3. Experience in working with at-risk children.

DUTIES AND RESPONSIBILITIES:

1. Maintain clear and open communication with teachers, service providers, parents, students, etc.
2. Participate/assist with IEP meetings, complete necessary paperwork.
3. Advocate for students' social/emotional needs in team meetings/classroom support plans.
4. Maintain accurate/timely documentation. (service logs, Medicaid billing, IEP progress reports, etc.)
5. Attend PDs and department PLCs
6. Maintain licensure requirements per State regulations.
7. Address crisis situations when they arise if feasible.
8. Consult/collaborate with other school personnel in gathering/giving information on cases.
9. Provide guidance and counseling to students and parents.
10. Serve as a member of the PBIS team.
11. Serve as a member of the Building Crisis and Threat Assessment Team.
12. Building contact for the McKinney-Vento Assistance Act (homeless and foster care students).
13. Provide counseling to general education students individually and in group setting.
14. Assist families using community resources to resolve family problems and help increase knowledge of learning opportunities for the student(s).
15. Uphold the National Association of School Social Workers (NASW) code of ethics.
16. Perform social worker duties as directed by the building principal.

BASE RATE OF PAY:

Per TFT Contract [\$47,486.00 - \$97,568.00] years of service will be taken into consideration.

APPLICATION PROCEDURE:

You must provide your letter of interest, resume and photographic evidence of meeting the minimal qualifications i.e. copies of diplomas, educational transcripts, certifications and licensure via AppliTrack at:_

<https://taylorschooldistrictmi.sites.thrillshare.com/page/employment-opportunities>

All materials received relative to this posting become property of the Taylor School District.

DEADLINE FOR RECEIVING APPLICATIONS IS UNTIL FILLED.
ONLY THOSE CANDIDATES WHICH PROVIDE THE REQUESTED INFORMATION WILL BE CONSIDERED

NOTICE OF NON-DISCRIMINATION

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