



## Student Application Business Analyst

### IN THIS ROLE:

Provide analysis, training, implementation, and leadership services to the users of the student-based information systems supported by the Information Technology Consortium.

### QUALIFICATIONS

#### Education

- Bachelor's Degree or six (6) years of related experience is required.

#### Experience Required

- Minimum of three (3) years of experience working in software support and development of multi-level integrated applications.
- Demonstrated experience in the use of databases to structure information.
- Demonstrated experience in customer service with an emphasis on problem-solving.
- Demonstrated experience in developing and providing individual and group training.
- Demonstrated ability to meet stringent timelines.

#### Special Skills and Training Required

- Demonstrated consultation, training, group facilitation, and process skills.
- Demonstrated verbal and written communication skills.
- Demonstrated skill working with diverse populations.
- Proficiency in using the Microsoft Windows desktop operating system and Windows-based software.

### COMPENSATION:

WCSSF 12-Month Salary Schedule, Schedule F (\$68,252 - \$103,296) and a comprehensive and competitive benefits package including health/dental/vision/life and long-term disability insurance. 19 paid holidays, generous time off, and [Membership in the Michigan Public Schools Employee Retirement System](#). The position is represented by Wayne County Salaried Staff Federation Local 4479 (WCSSF). The Collective Bargaining Agreement and additional information regarding employer-sponsored health care plans can be found under [Transparency Reporting](#).

### APPLICATION PROCESS AND TIMELINE:

Internal and external applicants must complete and submit an online application at:

<https://www.applitrack.com/resa/onlineapp/JobPostings/view.asp?FromAdmin=true&AppliTrackJobId=31786> (Job ID # 31786) in order to be considered. This posting is open until March 2, 2026, or until filled.

### SPECIFIC DUTIES AND RESPONSIBILITIES OF THIS ROLE:

- Provide analysis, training, coordination, monitoring, and problem-solving services to users of information systems provided by the Information Technology Consortium.
- Recommend, design, and implement solutions for functional, technical, service, or process issues.
- Determine district needs assisting them in automating new features and functions as needed.
- Act as a liaison between end-users and the Information Technology Solutions department.
- Maintain knowledge of legal mandates, including reporting requirements, related to assigned focus areas.



33500 Van Born Rd.  
Wayne, MI 48184



(734) 334-1560 Fax  
(734) 334-1562 HR Hotline



[www.resa.net](http://www.resa.net)

Board of Education: James S. Beri • Mary E. Blackmon • Danielle Funderburg • Lynda S. Jackson • James Petrie

**Daveda J. Colbert, Ph.D., Superintendent**  
*Wayne RESA is an equal opportunity employer.*

- Coordinate the team to make all Federal, State, and County reporting changes and ensure submission.
- Test and implement all program changes in student information systems.
- Review, organize, and recommend system changes and enhancements; and write program specifications.
- Review systems changes and enhancements after implementation to ensure compliance with specifications.
- Develop and conduct regular end-user training, client-user meetings, and seminar sessions.
- Assist districts in the preparation of specialized reports using reporting tools as needed.
- Prepare and maintain end-user documentation and operational procedures on existing and new applications and products.
- Market and demonstrate the student information systems to potential clients.
- Regular and predictable attendance.
- Perform other duties as assigned.

[Click here for the job description](#)

*Wayne RESA is committed to maintaining a learning/working environment in which all individuals are treated with dignity and respect, free from illegal discrimination and harassment. There will be no tolerance for discrimination or harassment in employment on the basis of race, color, national origin, religion, sex, marital status, genetic information, disability, age, or any other illegal grounds. Inquiries related to employment discrimination and/or Title IX complaints should be directed to Rena Corum, HR Manager and Title IX Coordinator.*

## About Wayne RESA

Wayne RESA is a regional educational service agency that provides a broad range of services and support to Wayne County's 33 school districts and 97 public school academies aimed at improving student achievement and maximizing economies of scale in staff development, purchasing, and administrative services.

### OUR MISSION

Wayne RESA is committed to leadership through service and collaboration for excellence in teaching and learning for all.

### OUR VISION

Leading ... Learning for All.

### OUR BELIEFS

We believe Leadership is the foundation of our organization

We believe Service is the core of our work

We believe Collaboration is essential to our success

We believe in the pursuit of Excellence

[Read more about who we are and what we do](#)

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Posted Date: February 13, 2026