ALTERNATIVE EDUCATION TEACHER

Position: Alternative Education Teacher
Reports To: Building Principal/District Administration
Employment: Full-Time

Position Summary

The district is seeking an energetic, student-centered **Alternative Education Teacher** to provide instruction and academic support to students who may experience academic, attendance, behavioral, or engagement challenges in a traditional school setting. The successful candidate will provide differentiated instruction, support credit recovery, monitor student progress, and help students remain on track toward graduation and post-secondary success.

Essential Responsibilities

- Provide differentiated instruction based on individual student needs and academic levels.
- Utilize and monitor **Apex courseware/online learning** and other instructional technology.
- Monitor student academic progress, attendance, behavior, credit completion, and engagement.
- Develop individualized academic goals and interventions to support achievement and credit recovery.
- Use student performance data to identify learning gaps and adjust instruction.
- Maintain a structured, safe, positive, and supportive learning environment.
- Maintain accurate records of attendance, grades, assignments, and student progress.
- Implement strategies to improve attendance, reduce chronic absenteeism, and increase student retention.
- Collaborate with administrators, counselors, parents/guardians, and support staff to address barriers to student success.
- Support students in meeting graduation requirements and developing college, CTE, career, or employment plans.
- Participate in professional development, parent conferences, staff meetings, and school improvement activities.
- Follow district policies and applicable state and federal requirements.

Qualifications

Required

- Valid **Michigan teaching certificate** appropriate for the assigned grade level and/or subject area, as applicable.
- Knowledge of differentiated instruction, classroom management, and student intervention strategies.
- Ability to effectively support students with diverse academic, social, and behavioral needs.

- Strong communication, organizational, technology, and interpersonal skills.
- Commitment to improving student achievement, attendance, engagement, and graduation outcomes.

Preferred

- Experience working with at-risk students or in an alternative education setting.
- Experience with **Apex or other online learning/credit-recovery programs**.
- Knowledge of Michigan graduation requirements.
- Experience with individualized learning plans and student interventions.
- Experience collaborating with families, counselors, community agencies, and school support personnel.

Ideal Candidate

A flexible, relationship-focused educator who establishes high expectations while providing the structure, encouragement, accountability, and individualized support students need to successfully earn credits and progress toward graduation.

The district is an Equal Opportunity Employer and is committed to providing an inclusive educational and employment environment.