



THE CITY OF RICHFIELD, MINNESOTA
Announces an Opening for the Position of
NATURALIST I
Wood Lake Nature Center
Recreation Services Department
Seasonal Position

SALARY

Starting Salary: \$13.43/hour

Salary Range: \$13.43/hour minimum to \$15.53/hour maximum

HOURS

40 hours per week, Tuesday through Saturday. Tuesday, September 7 2021, through Saturday, May 28, 2022.

NATURE OF WORK

Develops and conducts high quality environmental education and interpretive naturalist programs and works with staff in operation of Wood Lake Nature Center.

ESSENTIAL DUTIES

1. Conducts high quality environmental education activities with groups of all ages and types of people, with a focus on K-5 age group.
2. Conducts weekend birthday parties, scout programs and occasional off-site programs.
3. Responsible for the nature center on Saturdays.
4. Organizes and conducts Candlelight and Ice, a New Year's Eve special event.
5. Assists staff with administrative duties including group scheduling, purchasing, telephones, etc.
6. Assists with daily and weekly animal care.
7. Answers inquiries from the public about wildlife identification, habits, nuisance problems, etc.
8. Develops and produces seasonal exhibits.
9. Assists in building and grounds maintenance as needed i.e. resource management, snow removal, empty park trash cans.

COMPETENCIES

1. Knowledge and identification of flora and fauna prevalent in this area and its relevance to Wood Lake.
2. Knowledge of ecological concepts including succession, predation, population dynamics, etc. and ability to identify their occurrence at Wood Lake.
3. Ability to work as part of a team with staff in creating a dynamic nature center environment.
4. Ability to communicate with the public in a friendly and professional manner.
5. Ability to work both independently and cooperatively with staff and volunteers.
6. Ability to conduct a variety of classes in an outdoor setting including cross country skiing and snowshoeing.
7. Ability to work scheduled shifts, to arrive on time ready to work.

PREFERRED QUALIFICATIONS

1. A degree in biology, wildlife management, environmental studies, elementary education, environmental education or other field relevant to natural history interpretation.
2. Strong familiarity with Wood Lake, its programs and policies.
3. An ability to conduct programs in a manner consistent with the mission of Wood Lake.
4. Experience in planning and teaching school aged children of various ages.

PHYSICAL DEMANDS

Essential functions require maintaining physical condition necessary for moderate physical activity such as; standing, walking, kneeling, sitting, crouching, twisting, pushing, pulling, bending, stopping, squatting and lifting materials and supplies ranging from 20-60 lbs.

APPLICATIONS

Application forms, copies of this bulletin and additional information may be obtained at www.richfieldmn.gov/job.

Only a City of Richfield on-line application will be accepted. Resumes may be included with a completed City of Richfield on-line application. **THE CLOSING DATE FOR SUBMITTING APPLICATIONS IS MONDAY JULY 19, 2021**