



Professional Vacancy Richardson ISD

POSITION: SECONDARY PRINCIPAL – JUNIOR HIGH SCHOOL

REPORTS TO: AREA SUPERINTENDENT

CONTRACT PERIOD: 226 DAYS - 12 MONTHS **POSITION CONTROL # 25252200**

SALARY: LOCAL PAY GRADE: ALQ **SALARY RANGE: \$102,098 – 109,774**

**CRITERIA FOR SELECTION
WILL INCLUDE THE
ABILITY TO:**

- Communicate and promote high expectations for all students and staff so that students will achieve academically excellent results.
- Define high expectations for staff performance regarding instructional strategies, classroom management, and communication with parents which will yield high achievement results for all students.
- Select, develop and recognize the highest quality and best trained staff.
- Demonstrate the ability to work with all students, staff, and parents, which results in a high degree of satisfaction for all.
- Provide an effective, cost-efficient operation where resources are budgeted in a manner that meet student needs and instructional goals.
- Ensure a safe learning environment.

QUALIFICATIONS:

- Master's degree.
- Valid Texas teaching certificate with Mid-Management Certification or Principal Certification.
- Successful teaching experience.
- Principal experience preferred.
- Demonstrated leadership on districtwide committees and/or districtwide activities.
- Exceptional interpersonal and communication (written and oral) skills.
- Leadership, management, and organizational skills.
- Experience in working with a diverse student population.

**GENERAL STATEMENT OF
RESPONSIBILITIES:**

- Coordinate all aspects of the instructional program; serve as Campus Instructional Leader.
- Utilize assessment results to facilitate school improvement.
- Work with students, staff, and parents to develop positive student behavior.
- Demonstrate an awareness of school and community needs and initiate activities to meet those identified needs.
- Coordinate and support non-instructional activities.
- Maintain prompt and regular attendance.

APPLICATION PROCEDURE:

Apply online at <https://www.applitrack.com/risd/OnlineApp/default.aspx>. The application must be complete and three electronic reference forms must be received to be considered. Applicants who have previously applied in AppliTrack must update their application once per year by securing updated references.

Applicants will be contacted if an interview is needed.

DEADLINE FOR APPLICATION: UNTIL FILLED

APPROVED: _____

Christopher B. Goodson
Christopher B. Goodson, Ed.D.
Assistant Superintendent – Human Resources

DATE: _____

4/15/2025

EQUAL OPPORTUNITY EMPLOYER

The Richardson Independent School District (RISD or the District) is an equal opportunity employer and maintains a policy of nondiscrimination with respect to all employees and applicants for employment. All personnel actions such as recruitment, hiring, training, promotion, transfer, compensation and benefits, discipline, and termination are administered without regard to race, color, religion, gender, national origin, age, disability, genetic information, or military status of otherwise qualified individuals. RISD does not discriminate on the basis of membership or application for membership in the uniformed services and does not discriminate against an employee or applicant who acts to oppose unlawful discrimination or participates in the investigation of a complaint of alleged discriminatory employment practices. Hiring decisions are made on the basis of each applicant's qualifications, experiences, and abilities as well as the business needs of the district.