



Professional Vacancy Richardson ISD

POSITION: SPANISH TEACHER – BERKNER HIGH SCHOOL

REPORTS TO: BUILDING PRINCIPAL

CONTRACT PERIOD: 187 DAYS – 10 MONTHS

POSITION CONTROL #12103283

SALARY: RISD TEACHER PAY SCALE

QUALIFICATIONS: Valid Texas teaching certificate – Spanish 8-12

**DESCRIPTION OF
DUTIES:**

- Develop and implement plans for the curriculum program assigned and show written evidence of preparation as required.
- Develop and implement lesson plans that fulfill the requirements of the district's curriculum program and Title I goals, objectives and planned activities included in the Consolidated Application for Federal Funding.
- Prepare lessons that reflect accommodation for individual student differences.
- Present the subject matter according to guidelines established by Texas Education Agency, board policies, and administrative regulations.
- Employ a variety of instructional techniques and media consistent with the needs and capabilities of the student groups involved.
- Cooperate with other members of the staff in planning and implementing instructional goals, objectives, and methods in accordance with district requirements.
- Plan and supervise purposeful assignments for teacher aide(s) and/or volunteer(s).
- Employ the use of technologies in the teaching/learning process.
- Assist students in analyzing and improving methods and habits of study.
- Assess the accomplishments of students on a regular basis and provide progress reports as required.
- Assume responsibility for extracurricular activities as assigned and may sponsor outside activities approved by the school.
- Present for students a positive role model that supports the mission of the school district.
- Create a classroom environment conducive to learning and appropriate to the maturity and interests of students.
- Establish control in the classroom and administer discipline in accordance with board policies and administrative regulations.
- Take all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Assist in the selection of books, equipment, and other instructional materials.
- Establish and maintain open lines of communication with students and their parents.
- Maintain a professional relationship with all colleagues, students, parents and community members.
- Use acceptable communication skills to present information accurately and clearly.
- Participate in the district staff development program.
- Demonstrate interest and initiative in professional improvement.
- Demonstrate behavior that is professional, ethical, and responsible.

- Keep informed of and comply with state, district, and school regulations and policies for classroom teachers.
- Compile, maintain, and file all reports, records, and other documents required.
- Attend and participate in faculty meetings and serve on staff committees as required.

**APPLICATION
PROCEDURES:**

Apply online at <https://www.applitrack.com/risd/OnlineApp/default.aspx>. The application must be complete and three electronic reference forms must be received to be considered. Applicants who have previously applied in AppliTrack must update their application once per year by securing updated references. Applicants will be contacted if an interview is needed.

DEADLINE FOR APPLICATION: UNTIL FILLED

APPROVED:



Christopher B. Goodson, Ed.D.
Assistant Superintendent – Human Resources

DATE:

6-12-2025

EQUAL OPPORTUNITY EMPLOYER

The Richardson Independent School District (RISD or the District) is an equal opportunity employer and maintains a policy of nondiscrimination with respect to all employees and applicants for employment. All personnel actions such as recruitment, hiring, training, promotion, transfer, compensation and benefits, discipline, and termination are administered without regard to race, color, religion, gender, national origin, age, disability, genetic information, or military status of otherwise qualified individuals. RISD does not discriminate on the basis of membership or application for membership in the uniformed services and does not discriminate against an employee or applicant who acts to oppose unlawful discrimination or participates in the investigation of a complaint of alleged discriminatory employment practices. Hiring decisions are made on the basis of each applicant's qualifications, experiences, and abilities as well as the business needs of the district.