



Professional Vacancies Richardson ISD

POSITION: LIBRARY & INFORMATION TECHNOLOGY EDUCATOR – SECONDARY
(To create a pool for anticipated vacancies)

REPORTS TO: BUILDING PRINCIPAL

CONTRACT PERIOD: 187 DAYS - 10 MONTHS

SALARY: RISD TEACHER PAY SCALE

QUALIFICATIONS:

- Valid Texas school librarian certification
- Minimum two years successful teaching experience
- Evidence of school/district leadership
- Exhibits a high level of technical expertise
- Demonstrated innovation with curriculum and instruction preferred
- Evidence of continual professional development
- Effectiveness in organization, communication, and interpersonal skills

DESCRIPTION OF RESPONSIBILITIES & DUTIES:

- Coach classroom teachers regarding best practices for student inquiry and information problem solving, digital citizenship, technology integration, and effective use of flexible furniture.
- Design and implement, in collaboration with instructional staff, engaging evidence-based lessons and assessments that reflect best practice, align with standards, are appropriate for diverse learners, and integrate elements of deeper learning, critical thinking, information literacy, digital citizenship, innovation and the active use of technology.
- Establish, communicate, and maintain routines, procedures, and expectations for student behavior that allow the library to run smoothly and efficiently.
- Create and model use of an organized, welcoming, accessible, and mutually respectful environment in which flexible furniture forms different learning zones to meet students' needs; maximize instructional impact; and promote inquiry, creativity, collaboration, and community.
- Develop a varied, up-to-date collection of high quality reading materials that reflect the curriculum, the diverse academic and personal learning needs of the school community, and the grade levels served.
- Serve as a literacy advocate, promote a culture of reading, and implement literacy programs/events that engage students and encourage them to become lifelong readers.
- Lead in the selection, integration, organization, and sharing of quality digital resources and tools to support transformational teaching and learning, as well as develop the digital curation skills of others.
- Function as a leader with students, colleagues, and community members through effective communication and outreach and maintain an up-to-date virtual presence to provide timely information, services, and equitable resource access.
- Design and present informal and formal professional development to cultivate broader understanding of the skills that comprise success in a digital age.
- Serve as an active member of the Instructional Leadership Team and meet regularly with all Professional Learning Communities to support teacher growth in a manner that is grounded in coaching and collaboration.
- Provide quality flipped instructional materials for teachers and students to support information inquiry.
- Encourage and facilitate students to become increasingly self-directed and critical consumers of information and producers of digital products that showcase their learning.
- Keep abreast of trends in student inquiry, technology integration, literature, educational innovation, and school libraries and use this knowledge to inform instructional design, staff collaboration, and program development.
- Extra duties as assigned.

APPLICATION PROCEDURE:

Apply online at <https://www.applitrack.com/risd/OnlineApp/default.aspx>. The application must be complete and three electronic reference forms must be received to be considered. Applicants who have previously applied in AppliTrack must update their application once per year by securing updated references. Applicants will be contacted if an interview is needed.

DEADLINE FOR APPLICATION: UNTIL FILLED



April 30, 2025

APPROVED: _____

Christopher B. Goodson, Ed.D.
Assistant Superintendent – Human Resources

DATE: _____

EQUAL OPPORTUNITY EMPLOYER

The Richardson Independent School District (RISD or the District) is an equal opportunity employer and maintains a policy of nondiscrimination with respect to all employees and applicants for employment. All personnel actions such as recruitment, hiring, training, promotion, transfer, compensation and benefits, discipline, and termination are administered without regard to race, color, religion, gender, national origin, age, disability, genetic information, or military status of otherwise qualified individuals. RISD does not discriminate on the basis of membership or application for membership in the uniformed services and does not discriminate against an employee or applicant who acts to oppose unlawful discrimination or participates in the investigation of a complaint of alleged discriminatory employment practices. Hiring decisions are made on the basis of each applicant's qualifications, experiences, and abilities as well as the business needs of the district.