



# Professional Vacancy Richardson ISD

**POSITION:** SPECIAL STUDENT SERVICES - SPEECH-LANGUAGE PATHOLOGY COORDINATOR

**REPORTS TO:** DIRECTOR OF SPECIAL STUDENT SERVICES

**CONTRACT PERIOD:** 207 DAYS – 11 MONTHS **POSITION CONTROL #50601041**

**SALARY:** LOCAL PAY GRADE: AVN **SALARY RANGE: \$66,474- \$71,185**

**PRIMARY PURPOSE:** The Speech Language Pathology Coordinator is a member of the Special Student Services leadership team. This position primarily leads, manages, and evaluates all speech-language pathologists in the district.

- QUALIFICATIONS:**
- Master’s Degree in Communication Sciences and Disorders with a valid Texas Speech Language Pathology License and ASHA Certificate of Clinical Competence
  - Extensive knowledge of the evaluation and treatment of communication disorders with diverse populations in a public-school setting
  - Experience with leadership and/or supervision preferred
  - Exceptional mastery of professional communication, collaboration, presentation, and organizational skills

- DESCRIPTION OF DUTIES:**
- Manage SLP recruitment, hiring, allocations, and campus assignments
  - Supervision and evaluation of all SLPs
  - Supervision of Clinical Fellows and management of the new hire mentor program
  - Maintain open communication with principals, parents, and other key stakeholders
  - Management of graduate-level practicum students
  - Develop resources and deliver professional learning opportunities
  - Order and manage test kits and therapy materials
  - Support district Child Find Efforts
  - Manage enrollment and speech therapy for drop-in and private school students
  - Remain knowledgeable of appropriate legal updates, billing requirements, and compliance
  - Participate in planning and collaborative work of the multidisciplinary evaluation team and Special Student Services department

**APPLICATION PROCEDURE:** Apply online at <https://www.applitrack.com/risd/OnlineApp/default.aspx>. The application must be complete and three electronic reference forms must be received to be considered. Applicants who have previously applied in AppliTrack must update their application once per year by securing updated references. Applicants will be contacted if an interview is needed.

**DEADLINE FOR APPLICATION: UNTIL FILLED**

**APPROVED:** Christopher B. Goodson **DATE:** 4/27/2026  
 Christopher B. Goodson, Ed.D.  
 Assistant Superintendent – Human Resources

**EQUAL OPPORTUNITY EMPLOYER**

The Richardson Independent School District (RISD or the District) is an equal opportunity employer and maintains a policy of nondiscrimination with respect to all employees and applicants for employment. All personnel actions such as recruitment, hiring, training, promotion, transfer, compensation and benefits, discipline, and termination are administered without regard to race, color, religion, gender, national origin, age, disability, genetic information, or military status of otherwise qualified individuals. RISD does not discriminate on the basis of membership or application for membership in the uniformed services and does not discriminate against an employee or applicant who acts to oppose unlawful discrimination or participates in the investigation of a complaint of alleged discriminatory employment practices. Hiring decisions are made on the basis of each applicant’s qualifications, experiences, and abilities as well as the business needs of the district.