



Classified Vacancy Richardson ISD

POSITION: HVAC TECHNICIAN

REPORTS TO: HVAC SUPERVISOR

PERIOD OF EMPLOYMENT: 261 DAYS - 12 MONTHS

POSITION CONTROL: # 92405701

SALARY: LOCAL PAY GRADE: MES

SALARY RANGE: \$50,091 - \$51,615

PRIMARY PURPOSE: Troubleshooting the more complex control problems air-cooled reciprocal chillers; package rooftop units; split systems; chilled and hot water HVAC equipment, and determine parts needed and work procedures. Analyze building heating and cooling system, and recommend modifications to achieve better operation or energy efficiency. Perform duties necessary to keep the physical structure of the buildings in good repair.

- QUALIFICATIONS:**
- High school graduate.
 - Five years experience on servicing, installation, and repair of all types of HVAC package units.
 - Knowledge of electricity sufficient to troubleshoot and repair complex electrical control circuit.
 - Working knowledge of refrigeration theory.
 - Ability to diagnose equipment malfunctions and prescribe repair procedures.
 - Ability to analyze building heating and air conditioning equipment and recommend modifications to achieve better operation or energy savings.
 - Considerable knowledge of the practices, methods, materials, and equipment used in the maintenance and repair of air conditioning and refrigeration equipment.
 - Possess a Universal Refrigerant Transition and Recovery Certification.
 - Possess a valid Texas driver's license; have an acceptable driving record and qualify for insurability by the district's insurance carrier.
 - Perform, under general supervision, a variety of skilled craft work in the maintenance and upkeep of school buildings, facilities, and HVAC equipment.
 - Perform other related work as may be required by supervisor.
 - Other duties as assigned.

APPLICATION PROCEDURE: Apply online at <https://www.applitrack.com/risd/OnlineApp/default.aspx>. The application must be complete and two electronic reference forms must be received to be considered. Applicants who have previously applied in AppliTrack must update their application once per year by securing updated references. Applicants will be contacted if an interview is needed.

DEADLINE FOR APPLICATION: UNTIL FILLED

APPROVED: Christopher B. Goodson
Dr. Christopher B. Goodson
Assistant Superintendent - Human Resources

DATE: 04/27/2026

EQUAL OPPORTUNITY EMPLOYER
The Richardson Independent School District (RISD or the District) is an equal opportunity employer and maintains a policy of nondiscrimination with respect to all employees and applicants for employment. All personnel actions such as recruitment, hiring, training, promotion, transfer, compensation and benefits, discipline, and termination are administered without regard to race, color, religion, gender, national origin, age, disability, genetic information, or military status of otherwise qualified individuals. RISD does not discriminate on the basis of membership or application for membership in the uniformed services and does not discriminate against an employee or applicant who acts to oppose unlawful discrimination or participates in the investigation of a complaint of alleged discriminatory employment practices. Hiring decisions are made on the basis of each applicant's qualifications, experiences, and abilities as well as the business needs of the district.