



Professional Vacancy Richardson ISD

- POSITION:** HEAD GIRLS SOFTBALL COACH – LAKE HIGHLANDS HIGH SCHOOL
- REPORTS TO:** BUILDING PRINCIPAL, AREA ATHLETIC COORDINATOR, AND CENTRAL ATHLETIC DIRECTORS
- CONTRACT PERIOD:** 187 DAYS – 10 MONTHS **POSITION CONTROL #12106623**
- SALARY:** RISD TEACHER PAY SCALE PLUS COACHING SUPPLEMENT
- DESCRIPTION OF DUTIES:** Provide students with appropriate learning activities with experiences in the academic subject area assigned to help them fulfill their potential for intellectual, emotional, physical, and social growth. Enable students to develop competencies and skills to function successfully in society and to serve as teacher and coach at Lake Highlands HS.
- QUALIFICATIONS:**
- Bachelor's degree with SBEC certification
 - Knowledge of soccer coaching techniques, strategies, and procedures
 - Ability to work closely with students, teachers, community, support organizations and Booster Club
 - Knowledge of University Interscholastic League (UIL) rules and regulations
 - Ability to instruct and supervise student athletes
 - Ability to academically instruct students and manage their behavior
 - Excellent organizational, communication, and interpersonal skills
 - Demonstrates leadership in working with diverse students, staff, families, and communities
- RESPONSIBILITIES**
- Promotes a proper balance between athletics and academics.
 - Provides proper supervision of athletic program at all times.
 - Promotes sportsmanship.
 - Demonstrates organization in tryouts, practices, and competition.
 - Teaches fundamental skills and safe play.
 - Ensures that injured athletes receive prompt and appropriate medical attention consistent with RISD policies.
 - Demonstrates ability to motivate athletes to perform to their maximum potential.
 - Ensures that locker rooms, shower areas, facilities, and equipment used are safe, clean, and functional.
 - Reports unsafe and/or unusable facilities to the head coach and/or athletic coordinator.
 - Is punctual at all practices and competitions. Remains until all students are finished and leave the facility.
 - Completes all assigned reports and records.
 - Assists the head coach in fulfilling assigned responsibilities relating to:
 - transportation
 - physicals and insurance
 - equipment and supplies
 - media communication
 - training rules and discipline procedures
 - Is available to athletes for counseling and individual help.
 - Requires appropriate conduct and dress from athletes when representing their school.
 - Is responsible for informing athletes of pertinent UIL, TEA, RISD, and individual school policies and regulations.
 - Ensures that athletes meet UIL, TEA, and RISD scholastic requirements for eligibility.
 - Implements training rules and discipline procedures for athletes.
 - Maintains a positive relationship with parents.

- Interacts with the community in a professional manner.
- Presents a desirable coaching image to parents and community.
- Promotes good staff morale among members of the coaching staff.
- Demonstrates ethical behavior and loyalty to the program in relationships with supervisors.
- Maintains a positive working relationship with members of the faculty.
- Abides by the RISD Code of Ethics for coaches and conducts himself in a professional manner at all times.
- Is knowledgeable of UIL, TEA, RISD, and individual school policies and regulations, and abides by them at all times.
- Dresses appropriately for all practices and contests.
- Attends all meetings called by the head coach, the athletic coordinator, the principal, and the central athletic office.
- Supports all phases of the athletic program at the school by attendance at various contests in which he or she is not directly involved and helps with administrative details as requested.
- Assists with district sponsored activities as assigned by the athletic coordinator and the central athletic office. This includes, but is not limited to, track meets and athletic in-service activity.
- Promotes sportsmanship and fair play by athletes, coaches, fans and student support groups.
- Assists or directs an off-season program or another sport as assigned by the principal and/or the athletic coordinator.
- Completes additional duties as assigned by supervisor(s) and/or the central athletic office.
- Modifies performance of duties as necessary, based on self-analysis and feedback from colleagues and supervisors.
- Remains attuned to current coaching techniques through in-service opportunities, reading, and professional activities, such as clinics and coaching schools.

APPLICATION PROCEDURES:

Apply online at <https://www.applitrack.com/risd/OnlineApp/default.aspx>. The application must be complete and three electronic reference forms must be received to be considered. Applicants who have previously applied in AppliTrack must update their application once per year by securing updated references.

Applicants will be contacted if an interview is needed.

DEADLINE FOR APPLICATION: UNTIL FILLED

APPROVED:


 Christopher B. Goodson, Ed.D.

Assistant Superintendent – Human Resources

DATE: 5/22/2026

EQUAL OPPORTUNITY EMPLOYER

The Richardson Independent School District (RISD or the District) is an equal opportunity employer and maintains a policy of nondiscrimination with respect to all employees and applicants for employment. All personnel actions such as recruitment, hiring, training, promotion, transfer, compensation and benefits, discipline, and termination are administered without regard to race, color, religion, gender, national origin, age, disability, genetic information, or military status of otherwise qualified individuals. RISD does not discriminate on the basis of membership or application for membership in the uniformed services and does not discriminate against an employee or applicant who acts to oppose unlawful discrimination or participates in the investigation of a complaint of alleged discriminatory employment practices. Hiring decisions are made on the basis of each applicant's qualifications, experiences, and abilities as well as the business needs of the district.