



Rock Island-Milan School District 41

JOB DESCRIPTION

Volunteer Coaches – High School

Football, Boys' and Girls' Cross Country, Cheerleading, Boys' and Girls' Golf, Boys and Girls' Soccer, Boys' and Girls' Tennis, Volleyball, Boys' and Girls' Basketball, Boys' and Girls' Bowling, Boys' and Girls' Swimming, Wrestling, Baseball, Softball, Boys' and Girls' Track

POSITION INFORMATION:

POSITION TITLE	Volunteer Coaches – High School
DEPARTMENT	Athletic Department
DATE CREATED/AMENDED	September 15, 2020
LOCATION	RIMSD 41 Schools
FULL-TIME/PART-TIME	Part-Time
APPOINTMENT TERM	4-5 Months – Depends on sport
FLSA: EXEMPT or NON-EXEMPT	N/A
REPORTS TO: TITLE of POSITION SUPERVISOR	HS Varsity Head Coach
OTHER INFORMATION	Volunteer

POSITION SUMMARY INFORMATION: *Essential Duties and Requirement Details*

To perform this job successfully, an individual must be able to satisfactorily perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Position Summary

Under the Direction of the High School Varsity Head Coach, the volunteer coach will support the head coach in delivering quality coaching by motivating the athletes' abilities. The volunteer coach will also guide and instruct the sports team in delivering quality coaching to all the athletes. The duties will include providing students with new developments and strategies to plan effective training procedures.

Essential Functions and Responsibilities:

- Support head coach to deliver quality coaching by motivating the ability of the athletes
- Keep abreast of rules and strategies in the favor of the players and the team.

- Will assist the coach in making new registrations, compiling eligibility reports, and keeping statistics on the players' performance.
- Will supervise over the players to come up in their weak areas and reinforce them to play in the spirit of the game.
- Maintain discipline among the players to abide by the timings for running drills and help them perfect their skills in the offense and defense game positions.
- Coordinate with other facilitators, such as the athletic trainer, to help the players deliver their best.
- Will support and watch over the club development activities and issue the players' required equipment.
- Motivate the players to play, build their confidence to face the loss, and keep them grounded with a winning performance.
- Will perform duties as assigned by the head coach.
- Will assist in all athlete supervision before, during, and after practices and games and in the locker rooms. Will ensure that no athlete is without a coach's supervision at any time.

Required Education:

High School Graduate or Equivalent

Required Qualifications:

N/A

Certifications Licenses:

CPR and First Aid

Required Knowledge, Skills, and/or Abilities

- Possess good motivation skills to enable the players to deliver their best.
- Have a good rapport with the members of the team as well as the head coach.
- Keep himself informed regarding the new strategies in use and help his team to perfect in that regard.
- Demonstrate a team spirit and imbibe these qualities and their importance in his players.
- Have an eye for details to scrutinize the mistakes made by the players when delivering.
- Skills will include keeping in touch with the parents and encouraging the player's performance optimistically.

Physical Demands:

The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment:

The work environment characteristics are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level for this position is usually quite loud.

Acknowledgements:

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other instructions, and perform any other related duties, as assigned by their supervisor.

Supervisor/Manager Signature

Date

Employee Signature

Date