



Rock Island-Milan School District 41

JOB DESCRIPTION

Junior High School Volunteer Coaches

**Basketball; Football; Volleyball; Track; Wrestling; Swimming; Tennis; Cross Country;
Cheerleading**

POSITION INFORMATION:

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| POSITION TITLE | Junior High School Volunteer Coaches – 7- 8 th Grades |
| DEPARTMENT | Athletic Department |
| DATE CREATED/AMENDED | March 23, 2022 |
| LOCATION | Washington & Edison Junior High |
| FULL-TIME/PART-TIME | Part-Time |
| APPOINTMENT TERM | 4-5 Months – Depends on sport |
| FLSA: EXEMPT or NON-EXEMPT | N/A |
| REPORTS TO: TITLE of POSITION SUPERVISOR | Junior High School Head Coach |
| OTHER INFORMATION | Volunteer |

POSITION SUMMARY INFORMATION:

Under the direction of the Junior High School Head Coach, the volunteer coach will support the head coach to deliver quality coaching by motivating the ability of the athletes. The Volunteer Coach will guide and instruct the sports team to deliver quality coaching to all the athletes. The duties will include providing students with new developments and strategies to plan effective training procedures.

Essential Functions and Responsibilities:

- Provides a positive image of school athletics.
- Helps athletes strive for excellence that will produce winning teams within the bounds of good sportsmanship.
- Develop athletic skills and abilities to their fullest potential.
- Explains and demonstrates principles, techniques, and methods of regulating body, hands, or feet movement to achieve proficiency in activity.
- Observe students during practice to detect and correct mistakes.
- Explains and enforces safety rules and regulations.

- Explains the method of keeping score.
- Organizes and conducts competitions and tournaments.
- Keeps record of receipts and expenditures.
- Lectures on the history and purposes of sport.
- Explains and demonstrates the use of apparatus and equipment.

Required Education:

High School Graduate or Equivalency

Required Qualifications:

N/A

Certifications/ Licenses:

First Aid and CPR

Required Knowledge, Skills, and/or Abilities

- Possess good motivation skills to enable the players to deliver their best.
- Demonstrates good sportsmanship with the team members as well as the head coach.
- Keep informed regarding the new strategies in use and help the team to perfect in that regard.
- Have a team spirit, as these qualities are important to players.

Physical Demands/Work Environment:

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Generally the job requires 20% sitting, 40% walking, and 40% standing. The job is performed under minimal temperature variations and is generally a hazard free environment. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Acknowledgements:

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other directives, and perform any other related duties as assigned by the Superintendent.

Supervisor Signature

Date

Employee Signature

Date