



Rock Island-Milan School District 41

**JOB DESCRIPTION**

**General Helper – Part-Time  
(Dishwasher)**

**POSITION INFORMATION:**

<b>POSITION TITLE</b>	General Helper – Part-Time
<b>DATE CREATED/AMENDED</b>	December 26, 2024/April 27, 2026
<b>DEPARTMENT</b>	Nutrition Services
<b>LOCATION</b>	District Schools
<b>FULL-TIME/PART-TIME</b>	Part-Time – (7:30-8:30) (10:30-12:30)
<b>APPOINTMENT TERM</b>	176/Days
<b>FLSA: EXEMPT or NON-EXEMPT</b>	Non-Exempt
<b>REPORTS TO: TITLE of POSITION SUPERVISOR</b>	Nutrition Kitchen Manager
<b>OTHER INFORMATION</b>	\$15.86 per hour

**POSITION SUMMARY**

Under the direction of the Kitchen Manager, Provide safe and consistent cafeteria support to students during Breakfast and lunch.

**Functions and Responsibilities:**

- Wipe down tables
- Setup condiments and non-food supplies
- Support the kitchen with the inventory of condiments and food supplies
- Provides support to groups and individual students in an instructional setting without constant teacher oversight; works in a team situation
- Support supervisors during lunch and breakfast
- Must be reliable in attendance and execution of duties
- Ability to direct and respond appropriately to students
- Ability to exercise with tact, patience, kindness, and positive attitude with all students, staff, and visitors
- Ability to stand for the entire scheduled shift

**Required Education:**

High School diploma or General Education Degree (GED or equivalent combination of education and experience

**Certifications Licenses:**

N/A

**Required Experience/Qualifications:**

One to three months of related experience and/or training

**Required Knowledge, Skills, and Abilities**

- Ability to stand for the entire shift
- Ability to understand and operate a variety of kitchen tools
- Capability to organize time and stay on schedule
- Demonstrate ability to support co-workers and work cooperatively
- Ability to stand for the entire shift

**Physical Demands/Work Environment:**

While performing the duties of this job, the employee is required to stand for long periods; walk; use hands to finger, handle, or feel; reach with hands and arms; talk and hear; and taste and smell. The employee is occasionally required to sit and stoop, kneel, crouch, or crawl. Frequently lift and/or move up to 10 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**Acknowledgements:**

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other directives, and perform any other related duties as assigned by the Superintendent.

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*Supervisor/Manager Signature*

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*Date*

\_\_\_\_\_  
*Employee Signature*

\_\_\_\_\_  
*Date*