



Rock Island-Milan School District 41

JOB DESCRIPTION

Junior High School Head Coach
Basketball; Football; Volleyball; Track; Wrestling; Cross Country; Cheerleading

POSITION INFORMATION:

POSITION TITLE	Junior High School Head Coach – 7- 8 th Grades
DEPARTMENT	Athletic Department
LOCATION	Washington & Edison Junior High
FULL-TIME/PART-TIME	Part-Time
APPOINTMENT TERM	4-5 Months
FLSA: EXEMPT or NON-EXEMPT	Exempt
REPORTS TO: TITLE of POSITION SUPERVISOR	School Principal
OTHER INFORMATION	Stipend Pay

POSITION SUMMARY INFORMATION:

This position is responsible for coaching junior high student athletes, organizing practices, teaching skill development, game strategies and techniques to prepare them for athletic competition. Also, to expose students to a wide variety of social situations which will enable them to develop the positive qualities of sportsmanship, cooperation, loyalty, leadership and self-discipline.

Functions and Responsibilities:

- Provides a positive image of school athletics.
- Helps athletes strive for the excellence that will produce winning teams within the bounds of good sportsmanship.
- Develop athletic skills and abilities to their fullest potential.
- Explains and demonstrates principles, techniques, and methods of regulating movement of body, hands, or feet to achieve proficiency in activity.
- Observes students during practice to detect and correct mistakes.
- Explains and enforces safety rules and regulations.

- Explains the method of keeping score.
- Organizes and conducts competition and tournaments.
- Lectures on history and purposes of sport.
- Explains and demonstrates use of apparatus and equipment.
- Coordinate with High School Head Coaches.

Required Education:

Bachelor's degree from four-year College or University; or one to two years related experience and/or training; or equivalent combination of education and experience.

Required Qualifications:

- Two years of previous coaching experience - Recommended
- Experience working in a collaborative environment
- Designing game plans and assigning positions
- Preparing and conditioning athletes
- Understanding rules and regulations governing high school sports or the IESA.

Certifications, Licenses:

CPR, First Aid

Required Knowledge, Skills, and/or Abilities

- Must possess in-depth knowledge about the game he is specialized in.
- Must have good rapport with the members of the team as well as with other coaches.
- Stay abreast on new strategies in use and help the team to perfect in that regard.
- Maintain team spirit and imbibe these qualities and its importance to the players.
- Skilled in eyeing details to scrutinize the mistakes made by the players to deliver.
- Skills must compromise to keep in touch with the parents and encourage the performance of the player with an optimistic approach.

Physical Demands/Work Environment:

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Generally the job requires 20% sitting, 40% walking, and 40% standing. The job is

performed under minimal temperature variations and is generally a hazard free environment. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Acknowledgements:

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other directives, and perform any other related duties as assigned by the Superintendent.

Supervisor Signature

Date

Employee Signature

Date