



Rock Island-Milan School District 41

**JOB DESCRIPTION**  
**ML/Bilingual Elementary Teacher**

**POSITION INFORMATION:**

<b>POSITION TITLE</b>	ML/Bilingual Teacher (Elementary)
<b>DEPARTMENT</b>	Teaching and Learning
<b>DATE CREATED/AMENDED</b>	June 22, 2020/April 2026
<b>LOCATION</b>	School Building
<b>FULL-TIME/PART-TIME</b>	Full-Time
<b>APPOINTMENT TERM</b>	9-Months
<b>FLSA: EXEMPT or NON-EXEMPT</b>	Exempt
<b>REPORTS TO: TITLE of POSITION SUPERVISOR</b>	Building Principal
<b>OTHER INFORMATION</b>	Rock Island Illinois Education Association-RI-IEA/Bargaining Agent/Agreement

**POSITION SUMMARY INFORMATION:**

*Under the direction of the school principal, the ML/Bilingual teaches the English language learners academic, social, and motor skills. In addition, the teacher evaluates, instructs, and improves English proficiency and serves as a resource to the school for English concerns.*

**Functions and Responsibilities:**

- Acts as an Multilingual Learner (ML) Teacher
- Engages teachers in intensive ML instruction
- Promotes a school-based professional community; serving as a resource to classroom teachers with ML students
- Possesses the ability to plan, implement and evaluate standards-based instructional programs and lessons.
- Promotes a positive and collaborative culture within the School
- Collaborates with staff, administration, district, and lead partner on implementation of the Illinois Learning Standards (ILS)

- Demonstrates knowledge of pedagogy and school improvement planning and knows how to collect and utilize data to drive instruction.
- Follows all expectations required of teachers according to the RIEA Contract Agreement and RIMSD Board Policies

**Required Education:**

- Must possess Illinois Educator License
- Successful completion of a language examination in the non-English language to be taught
- You must pass 18 hours of college coursework related to ESL teaching.

**Certifications, Licenses:**

Illinois Educator license

**Required Experience/Qualifications:**

Multilingual clinical experience totaling 100 clock hours of three months of clinical experience in a public school or ML bilingual education program

**Required Knowledge, Skills, and/or Abilities**

Knowledge of and ability to speak, read and write in a 2<sup>nd</sup> language

**Physical Demands/Work Environment:**

The usual and customary methods of performing the job’s functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Generally the job requires 20% sitting, 40% walking, and 40% standing. The job is performed under minimal temperature variations and is generally a hazard free environment. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Acknowledgements:**

The above job description is not intended to be an all-inclusive list of duties and standards of the position. Incumbents will follow any other directives, and perform any other related duties as assigned by the Superintendent.

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date