

# **OGLE COUNTY EDUCATIONAL COOPERATIVE**

## **JOB DESCRIPTION**

**Job Description:** Speech/Language Pathologist

**Qualifications:** PEL with speech/language pathology endorsement

**Terms and Salary:** Contract  
Salary per teacher's salary schedule

**Position Goal:** Provides speech therapy for students identified as eligible for special education speech/language services. Such services may be provided to students on an individual or group basis.

### **Roles and Responsibilities:**

- Screens students for possible speech/language impairments upon initial entry to the school. Communicates results of the screening to students' parents.
- Evaluates and assesses student needs using approved testing instruments.
- Completes speech/language case-study evaluations to determine possible eligibility for speech therapy services.
- Confers with multidisciplinary participants (parents, administrators, school psychologist, social worker, teachers, and others) to develop individual educational programs.
- As a member of the IEP, completes all necessary paperwork in advance of the meeting, completes filing requirements, monitors implementation, and collaborates with team.
- Completes student's IEP and subsequent reports. Develops goals and objectives for individual students.
- Provides speech therapy for students in compliance with the provision noted on the IEP.

- Plans curriculum and prepares lessons and other instructional materials according to individual needs of students.
- Participates in the early childhood screening process for students ages 3-5 years.
- Consults on an ongoing basis with other appropriate school personnel regarding an individual students' progress, concerns and communication needs and how to effectively promote student communication growth and independence.
- Develops, utilizes and trains appropriate staff in the use of augmentative communication devices and techniques as necessary for individual students.
- Instructs students in multi-modal forms of communication.
- Encourages students to participate in classroom learning experiences to ensure their comprehension of subject matter, development of social skills, and ability to communicate in situations encountered in daily living.
- Communicates with parents on a regular basis regarding the performance and progress of their child.
- Teaches parents how to participate in and enhance students' learning experiences including communication needs.
- Maintains cooperative, positive working relationships with parents, OCEC staff, school district personnel, and community service agencies.
- Creates and follows a weekly work schedule and provides a monthly copy to program coordinator.
- Completes and maintains all written documentation as requested by the Director or designee.
- Completes other responsibilities as assigned by the Director or designee.

**Updated: 2/1/2018**