



RANDOLPH TOWNSHIP SCHOOLS
25 SCHOOL HOUSE ROAD, RANDOLPH, NJ 07869

JOB DESCRIPTION

TITLE:

Assistant Coach

REPORTS TO:

Head Coach and/or
Athletic Director

QUALIFICATIONS:

An Assistant Coach must be certified as a New Jersey teacher or substitute teacher and in full accordance with NJAC 6A: Chapter 9:5.19.

GENERAL DESCRIPTION:

The Assistant Coach will be directly responsible for the execution of his/her duties as defined below and any other duties as assigned.

RESPONSIBILITIES MAY INCLUDE, BUT ARE NOT LIMITED TO:

1. Implements the rules and regulations of the Bylaws of the Iron Hills Conference By-Laws and the New Jersey State Interscholastic Athletic Association.
2. Implements district policies and procedures regarding student athletes.
3. Implements assigned duties and responsibilities as defined by the head coach.
4. Registers athletes and issues equipment.
5. Collects accurate information required to complete eligibility lists and other reports.
6. Supervises student athletes and teams.
7. Implements safety precautions, training procedures and injury prevention techniques.
8. Promotes good sportsmanship behavior and conduct during practices and games.
9. Adheres to the coaching ethics as embodied in the high school coach's manual.
10. Promotes self-esteem among student athletes.
11. Completes an inventory of athletic equipment at the end of the season.
12. Completes an annual report evaluating the program including recommendations for improvement.
13. Performs such other tasks and assume such other responsibilities as assigned by the Head Coach or Athletic Director.

WORK YEAR: Ten-month position.

DATE APPROVED:

February 19, 2013

BY:

Board of Education