

Hampton School District
SAU90
Job Description

POSITION: Custodian

QUALIFICATIONS:

- Any combination of education and experience providing the required skill and knowledge for successful performance
- Previous experience in building and cleaning maintenance desirable
- Motor Vehicle Operator's license or ability to provide own transportation

REPORTS TO: District Facility Manager

RESPONSIBILITIES:

- Clean and sanitize restrooms/bathrooms using established practices and procedure
- Clean, dust, and wipe furniture; sweep, mop, or vacuum floors; empty/clean trash and recycling containers; replace light bulbs; refill restroom dispensers according to school district standards.
- Use and maintain assigned power equipment and hand tools; buffers, auto scrubbers, extractors, high pressure washers, high speed buffers and vacuums, brooms, mops, and squeegees for the cleaning and general maintenance of floors, walls, carpets, furniture, etc.
- Follow instructions regarding the use of chemicals and supplies. Use as directed.
- Safely operate all vehicles and other job-related equipment
- Occasional travel between schools, or between schools and central office, may be required
- Lock and unlock assigned buildings: secure building when facilities are not in use checking for unlocked doors and windows, report any unauthorized occupants, turn off lights

NOTE: The above description is illustrative of tasks and responsibilities. It is not meant to be all inclusive of every task or responsibility.

Reviewed and approved by the Hampton School Board April 13, 2010; November 18, 2025.

Updated by Facilities Manager April 2025.