



Secaucus Public School District

685 5th Street

SECAUCUS, NEW JERSEY 07094

PHONE: (201) 974 – 2000

Mark Toback, Ed.D.
Interim Superintendent of Schools

Grace Yeo
Business Administrator / Board Secretary

Art Teacher

The Secaucus Board of Education invites qualified and interested persons to apply for the position of **Art Teacher**.

QUALIFICATIONS AND REQUIREMENTS

- Bachelor's Degree from an accredited college or university.
- New Jersey Department of Education Standard Certificate, Certificate of Eligibility (CE), or Certificate of Eligibility with Advance Standing (CEAS) in Art.
- Experience in instructing students in photography and computer graphics is highly preferred.
- Ability to read, write, speak, understand, and communicate in English sufficiently to perform the duties of this position.

BASIC FUNCTIONS AND RESPONSIBILITIES

- Plans a program of study that meets the individual needs, interests, and abilities of students.
- Evaluates student progress on a regular basis and prepares progress reports.
- Instructs pupils in citizenship, basic communications skills, and other general elements of the course of study common to all teachers, as specified in state law and administrative regulations, and procedures of the district.
- Provides individual, small, and/or large group instruction, whenever appropriate, in order to adapt the curriculum to the needs of pupils with varying intellectual and special abilities.
- Instructs pupils in proper care and use of textbooks, equipment, and materials.
- Establishes and maintains standards of pupil behavior needed to provide an orderly and productive environment.
- Selects and requisitions books, instructional materials, equipment, aids, and maintains required inventory records.
- Develops instructional plans and organizes class time to provide a balanced program of instruction.
- Develops and maintains professional competence through participation in in-service education activities provided by the district and in self-selected professional growth activities.
- Supervises out of classroom activities for pupils during the assigned working day, as required.
- Plans and coordinates the work of aides, teacher assistants, and other paraprofessionals.
- Identifies pupil's needs and cooperates with other professional staff members in assessing and helping pupils solve health, attitude, and learning problems.
- Communicates with students, parents, and staff members on the individual student's progress and development.
- Maintains basic attendance accounting and business service as required.
- Develops and participates in the sponsorship of student activities and faculty committees.
- Acts as a resource person on an interdepartmental level to relate appropriate aspects of his/her subject area to other subject areas.
- Works to establish and maintain open lines of communication with students and their parents concerning the academic and behavioral progress of all assigned students.

REPORTS TO: Principal

SALARY AND EMPLOYMENT

Salary Range: Current starting salary range \$62,600 - \$70,110 as per the 2023-2026 SEA Contract

Employment Period: January 26, 2026 – June 30, 2026

HOW TO APPLY

The Secaucus Board of Education only accepts electronic applications.

Please apply online at www.sboe.org.

OPENING DATE: December 19, 2025

CLOSING DATE: January 2, 2026

**THE SECAUCUS BOARD OF EDUCATION IS AN
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**

Board approved December 18, 2025