

**SOUTH BAY UNION SCHOOL DISTRICT  
JOB DESCRIPTION**

**JOB TITLE:**                   **MODERATE/SEVERE SPECIAL DAY CLASS**

**JOB PURPOSE/STATEMENT/S:** Provides a functional educational program for student who may have moderate to severe needs in more than one area and encompass a variety of handicapping conditions, with emphasis on survival skills, self-help skills, basic learning skills, basic subject skills, social competence, career education skills, and emotional security as appropriate.

Under the guidance and direction of the Director, Student Services and immediately responsible to the Director, Student Services and School Principal while on school site.

**ESSENTIAL JOB FUNCTIONS:**

- **Provides** appropriate physical and supportive psychological environment for students identified and place in the program.
- **Instructs** pupils in citizenship and other general elements of the course of study specified in State law and administrative regulations, goals and procedures of the School district.
- **Provides** individualized and small-group instruction with emphasis on survival skills, self-help skills, basic skills and other skills as described in the pupil's Individualized Educational Program.
- **Provides** a learning environment in which emphasis is placed upon the development of a positive self-concept.
- **Establishes** and maintains a climate for development of pupil behavior needed to achieve the students individualized instructional objectives within the classroom.
- **Supports** and encourages frequent parent and intra-professional conferences aimed at a realistic plan of remediation and progress.
- **Attempts** to identify pupil needs and cooperates with other staff members in assessing and helping pupils solve health, attitude and learning problems.
- **Maintains** professional competence through participation in in-service education and self-selected professional activities.
- **Performs** basic attendance accounting as required.
- **Shares** in the supervision of own pupils in out-of-classroom activities during the assigned working day.

- **Attends** regular and special meetings called by Principal, or Director, Student Services.
- **Selects** and requisitions books, instructional aids, and instructional supplies, and maintains required inventory records.
- **Participates** in curriculum development programs within the school and /or District.
- **Shares** in the sponsorship of school activities and participates in faculty committees.
- **Plans** and coordinates the work of aides, teacher assistants, and other paraprofessionals as necessary.