

Job Title: Science Teacher- High School

Nature of Position: This position is responsible for providing appropriate learning experiences and educational opportunities for each student assigned to the classroom.

Reports To: School Administration

Education

Required:

Bachelor's degree that meets Georgia Teacher Professional Qualifications from an accredited college or university

Preferred:

Valid or Eligible for Georgia Teaching Certificate in Science 6-12

Advance Degree(s)

Duties and Responsibilities

Teaching Tasks

1) Provides Instruction

a) Teaches at an appropriate instructional level

b) Provides content development

i) Provides teacher-focused content development

ii) Provides student-focused content development

c) Builds for transfer

i) Provides initial focus

ii) Provides content emphasis and linking

iii) Provides lesson summaries

2) Assesses and Encourages Student Progress

a) Promotes student engagement

b) Monitors student progress

c) Responds to student progress

i) Responds to adequate progress

ii) Responds to inadequate progress

d) Supports students

3) Manages the Learning Environment

a) Uses time efficiently

i) Handles non-instructional tasks efficiently

ii) Uses instructional time appropriately

b) Maintains effective physical setting for instruction

c) Maintains appropriate student behavior in the classroom

i) Monitors behavior

ii) Intervenes when necessary

General Duties and Responsibilities

1) Teacher Duties and Responsibilities

a) Follows professional practices consistent with school and district policies in working with students, students' records, parents, and colleagues

- i) Interacts in a professional manner with students and parents
- ii) Is available to students and parents for conferences according to district policies
- iii) Facilitates home-school communication by such means as holding conferences, telephoning, and sending written communications
- iv) Maintains confidentiality of students and students' records
- v) Works cooperatively with school administrators, special support personnel, colleagues, and parents
- b) Complies with school, district, and state administrative regulations and Board of Education policies
- i) Conducts assigned classes at the times scheduled
- ii) Enforces regulations concerning student conduct and discipline
- iii) Is punctual
- iv) Provides adequate information, plans, and materials for substitute teacher
- v) Maintains accurate, complete and appropriate records and files reports promptly
- vi) Attends and participates in faculty meeting and other assigned meetings and activities according to school policy
- vii) Complies with conditions as stated in the Contract of Employment
- c) Demonstrates professional practices in teaching
 - i) Models correct use of language, oral and written
 - ii) Demonstrates accurate and up-to-date knowledge of content
 - iii) Implements designated curriculum
 - iv) Maintains lesson plans as required by school policy
 - v) Assigns reasonable tasks and homework to students
- d) Acts in a professional manner and assumes responsibility for the total school program, its safety and good order
 - i) Takes precautions to protect records, equipment, materials, and facilities
 - ii) Assumes responsibility for supervising students in out-of-class settings
- 2) Performs other duties as required based on the specific content area taught (such as content-area competitions, after-hours activities, and so on).
- 3) Plans and coordinates purposeful assignments for paraprofessional(s), other supporting staff, and volunteer(s), and provides input to the administrative staff on the performance of these individuals.
- 4) Performs other duties as required by the district, the school, or student need

Terms of Employment: The work calendar will be 190 days.

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