



Hazel Crest School District 152½

JOB DESCRIPTION

JOB TITLE:	Special Education Teacher
LOCATION:	District Schools
SUPERVISOR:	Principal
SUPERVISES:	Students, Educational Support Staff
FLSA Status:	Exempt
Union/Non-Union:	Union

JOB SUMMARY:

Under general supervision of the District Schools principal, the special education teacher provides students with appropriate learning activities and experiences designed to provide an appropriate education for intellectual, emotional, physical, and social growth.

ESSENTIAL FUNCTIONS: To perform this job successfully, an individual must be able to perform each essential function satisfactorily.

- Understands how students learn and develop, and provides learning opportunities that support the intellectual, social, and personal development of all students.
- Uses an understanding of individual and group motivation and behavior to create a learning environment that encourages positive social interaction, active engagement in learning, and self-motivation.
- Understands and uses formal and informal assessment strategies to assess the learner's progress. Assessment done by the special education teacher will evaluate the performance of each student and provide information for the special education teacher to use to plan ongoing instruction.
- The special education teacher will monitor the performance of each student and devise instruction which will enable each student to continuously grow/develop intellectually, socially, and physically.
- The special education teacher maintains compliant IEPs and monitors paraprofessionals as assigned

- Evaluates academic and social growth of students and keeps appropriate records.
- Provides appropriate instruction and activities for students to meet school/District policies, goals and objectives.
- Communicates with parents through a variety of means.
- Holds parent conferences to discuss the individual student's progress and interpret the school program.
- Creates an effective environment for learning through functional and attractive displays such as bulletin boards, interest centers, etc.
- Maintains professional competence through in-service education activities provided by the District and/or professional growth activities and university courses.
- Participates cooperatively with the administrator in the evaluation process.
- Selects and requisitions instructional materials; maintains inventory records.
- Cooperates in school-wide supervision of students during out-of-classroom activities
- Participates in faculty and/or District committees and the sponsorship of student activities.
- Performs other job-related duties as may be assigned by the Principal.

ADDITIONAL RESPONSIBILITIES: None

PHYSICAL ACTIVITY:

Perform physical requirements which may include:

- A. Moderate to extensive degree of physical and emotional stamina
- B. Frequent and prolonged standing, walking and sitting
- C. Ability to restrain students in emergency situations
- D. Frequent and prolonged talking/hearing conversations
- E. Possess near/far visual acuity/depth perception
- F. Possible exposure to bodily fluids due to student injury and illnesses

WORK ENVIRONMENT: Work is performed in an environment where unusual temperature, noise and hazards are relatively nonexistent.

QUALIFICATIONS:

EDUCATION

Bachelor's degree including all courses to meet credential requirements.

EXPERIENCE

Student teaching internship, or full-time special education teaching experience.

OTHER SKILLS AND ABILITIES:

- Cooperates in school-wide supervision of students during out-of-classroom activities.
- Participates in faculty and/or District committees and the sponsorship of student activities.
- Excellent communication, presentation, and listening skills.
- Demonstrated knowledge of best practices in special education curriculum and instruction

LICENSES/CREDENTIAL: Valid Illinois teaching credential or license authorizing services as a Special Education Teacher (i.e. (LBS) I Type 10 Certification).

TERMS OF EMPLOYMENT: Salary is based on market comparisons as determined by negotiations with the bargaining unit. The work year is 180 days.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of professional personnel.

I have read and understand the responsibilities and qualifications of this job description.

Signature

Date

Printed name