

# KENNEDY CATHOLIC HIGH SCHOOL

140 S. 140th St – Burien, WA 98168 -3496  
Phone: 206.246.0500 Fax: 206.242.0831

[www.kennedyhs.org](http://www.kennedyhs.org)



## ELEMENTARY BAND TEACHER

PART-TIME SUBSTITUTE | 2025-2026 SCHOOL YEAR

### ABOUT KENNEDY CATHOLIC

Kennedy Catholic High School is a private Catholic high school located in Burien, Washington. It is the mission of Kennedy Catholic to cultivate a diverse community of learners who encounter Christ, pursue excellence, and lead with love.

### JOB SUMMARY

For over 40 years, Kennedy Catholic has employed a full-time Elementary Band Director in partnership with our regional Catholic grade schools. This established and well-regarded program has introduced instrumental music to thousands of students since its inception, many of whom have continued to play music in high school and beyond. As the program has grown, so has the need for additional teacher support.

This long-term substitute position will assist the new Elementary Band Director by providing direct music instruction in elementary Catholic schools in the region surrounding Kennedy Catholic. This position will provide regular instruction at scheduled schools over the course of the week. The Elementary Band Teacher reports to the Kennedy Catholic High School Elementary Band Director but must also communicate effectively with the principals at each assigned school.

This position provides a unique opportunity to cultivate young musicians in a faith-based educational environment, fostering a love of music and developing instrumental proficiency. The ideal candidate will have experience teaching beginning and intermediate band students, strong classroom management skills, and the ability to inspire students through engaging and dynamic instruction.

### QUALIFICATIONS

#### Education & Experience

- Bachelor's degree in Music Education, Instrumental Music, or a related field (Master's degree preferred)
- Valid Washington State Teaching Certification (or ability to obtain)
- Experience teaching band or instrumental music at the elementary/middle school level

### **Knowledge, Skills and Abilities**

- Proficiency in teaching various band instruments (woodwinds, brass, percussion)
- Strong classroom management and instructional skills
- Excellent communication and collaboration abilities
- Commitment to the mission and values of Catholic education
- Experience directing student ensembles and organizing performances
- Work with students from a variety of cultural backgrounds and learning abilities
- Differentiate instruction to meet the needs of all learners
- Be flexible and resourceful
- Be organized and an effective communicator with all members of the school communities
- Ability to travel between school sites (reliable transportation required)
- Ability to work collaboratively with multiple school communities

### **RESPONSIBILITIES**

- Assist in the development, refinement, and implementation of a sequential band curriculum aligned with national music education standards
- Recruit and retain students for participation in the elementary band program at each partner location
- Teach beginning and intermediate band students at multiple elementary school locations.
- Provide group and individual instruction in woodwinds, brass, and percussion
- Assist with the organization, coordination, and conduct of performances/concert dates for each assigned school, every year (2-3 concerts per school)
- Assist with the organization Elementary Band Festival at the end of the school year to be held at Kennedy Catholic High School
- Manage band equipment, music libraries, and instrument inventories as including scheduling and staffing rental days in the fall with current partner (Music & Arts)
- Communicate regularly with parents, school staff, and administrators regarding student progress and program goals
- Foster a positive and supportive classroom environment
- Represent Kennedy Catholic to the larger Catholic schools' communities
- Submit an 8th grade student roster to the Kennedy Catholic High School Band Director and Admissions Team
- Work with the Kennedy Catholic High School Band Director as needed

### **COMPENSATION & BENEFITS**

- For the 2025-2026 school year, this position is projected to be part-time long-term substitute, approximately 15 hours per week which includes time for planning and grading and any required evening hours for performances. Any offered salary is determined based on internal equity, internal salary ranges, market data, applicant's skills and prior relevant experience, degrees, and certifications. The projected hourly rate is \$35-\$50 per hour.
- This is a part-time position and does not qualify for participation in the Archdiocesan benefits program
- Mileage reimbursement is provided for travel between school sites during assigned hours

**TO APPLY**

- Complete the application for the Archdiocese of Seattle Office for Catholic Schools at: <https://www.applitrack.com/seattlearch/onlineapp/default.aspx?all=1>
- Email resume and cover letter to [apply@kennedyhs.org](mailto:apply@kennedyhs.org). The cover letter should discuss your passion for music education and your approach to teaching young musicians, including fostering musical growth and inspiring a love for music
- Applications will be reviewed on a rolling basis until the position is filled