



Long-Term Substitute Position: Kindergarten

St. John School is a fully accredited PreK-Grade 8 school with over 500 students in the Greenwood neighborhood of Seattle. We have two kindergarten classes each led by a full-time teacher and an instructional assistant. Ideal candidates will hold a Bachelor's degree, have at least two years of experience working with elementary-aged children (preferably in a school setting), and be practicing Catholics. The position follows a Monday-Friday schedule from 7:45 AM to 3:30 PM.

Mission Statement

St. John School is a welcoming Catholic community, committed to celebrating diversity and inspiring moral development, academic excellence, and the courage to act for the common good.

Educational Philosophy

St. John aims to create a vibrant and inclusive community dedicated to educating the whole child. We are committed to empowering our students to excel academically while nurturing their spirit of service. By focusing on the holistic development of our students, we strive to cultivate an environment where each child can grow, thrive and reach their full potential.

Position Overview:

St. John School is seeking a caring, enthusiastic, and faith-filled Long-Term Substitute Teacher for our Kindergarten classroom. This individual will support the academic, social, emotional, and spiritual development of our young learners while maintaining continuity in a nurturing, structured environment rooted in Catholic values.

Key Responsibilities:

Curriculum and Instruction:

- Align curriculum with Washington State Standards
- Differentiate instruction to meet the needs of a diverse group of learners
- Integrate faith into daily instruction
- Support early learning in literacy, math, science, social studies, religion and social-emotional growth

Classroom management:

- Model and encourage social, emotional skills and regulation
- Manage classroom routines, schedules and materials efficiently
- Maintain positive behavior supports
- Foster a warm, welcoming and developmentally appropriate classroom

Child observation and assessment:

- Responsible for formative and summative assessments on a routine basis
- Responsible for facilitating parent conferences at least once a year, more as needed
- Complete report cards three times a year

Communication and collaboration:

- Work collaboratively with other kindergarten and primary department teachers
- Clear communication and provide direction for instructional assistant
- Timely and clear communication to families
- Collaborate with school administration and student support staff as needed
- Work collaboratively with the Office for Catholic Schools as needed
- Responsible for writing and posting weekly communication letter and lesson plans
- Maintain confidentiality at all times

Professional development:

- Attend annual in-service training and bi-annual retreats, and professional development events

Additional Professional Responsibilities:

- Attend weekly staff and department meetings
- Supervise students in various locations, including outdoor recess, field trips, and during transitions

Salary:

Hourly Rate Range: \$39.35-\$47.16 depending on experience

Benefits: Not Eligible

Projected Dates:

August 2026-May 2027

To Apply:

Complete application on Frontline:

Email resume to Principal Abby Mansfield amansfield@st-johnschool.org