

**Job Description: GROUNDSKEEPER I (Part-Time)**

**PAY GROUP: 5**

**EEOC CATEGORY: Service/Maintenance**  
**FLSA: Nonexempt**

**SUMMARY OF POSITION:**

Assists with maintenance of the golf course from 6:00 a.m. to 10:00 am on Monday through Fridays. Operates light equipment and handheld equipment to accomplish assigned activities.

**ORGANIZATIONAL RELATIONSHIPS:**

1. Reports to: Golf Course Superintendent.
2. Directs: This is a non-supervisory position.
3. Other: Has contact with other city employees and occasionally with the general public.

**EXAMPLES OF WORK:**

Essential Duties\*

Mows greens, tees, fairways, and roughs and uses weed eater; trims trees and brush; picks up trash and debris; cleans and rakes sand traps; cleans and maintains golf course restrooms;

Operates light equipment such as a tractor, mower, chainsaw, and weed eater as required and instructed.

Checks oil, water, fuel, tires and hydraulic systems and performs other routine inspections to ensure vehicle is in proper working condition;

Provides assistance with and suggestions for increased safety during assigned projects;

Loads, transports, and unloads necessary materials for assigned projects;

Performs light plumbing, maintenance, construction, and/or carpentry duties;

Observes safety rules and procedures; and

Other Important Duties\*

Performs such other duties as may be required.

**REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:**

*Knowledge of:* the safe operation of the equipment used and of the provisions to the Texas Motor Vehicles Code relating to the operation of light motorized equipment.

*Physical ability to:* work in hot, cold, and/or wet weather conditions; lift and maneuver up to 85 lbs; perform rigorous activity as required in performing manual labor.

*Ability to:* operate standard maintenance equipment, service and make minor repairs on equipment and to know safety standards to prevent hazards; understand and follow written and oral instructions; work effectively and cooperatively with other employees; knowledge of turf management is desirable; and maintain a Texas driver's license (applicable to job responsibilities) and a good driving record.

**ACCEPTABLE EXPERIENCE AND TRAINING:**

High school diploma, or its equivalent, and at least one year of experience operating light equipment;

or sufficient education to read and write, plus at least two years of experience operating light equipment;

or any equivalent combination of experience and training that provides the required knowledge, skills, and abilities.

**CERTIFICATES AND LICENSES REQUIRED:**

State of Texas Class C Driver's License.

\* for the purpose of compliance with the Americans With Disabilities Act (ADA)

*This job description does not take into account potential reasonable accommodations. February 26*