Job Description

Position: School Nurse

Reports to: Supervisor of Special Education/Pupil Personnel Services – Program Responsibilities
Building Principal – day to day operations
Head Nurse – school nurse responsibilities

Overall Responsibilities:

To provide a comprehensive school health program which promotes student well-being by offering routine and emergency nursing assessments and interventions.

Job Duties:

- Maintains a comprehensive school health program.

- Assesses varied immediate health problems presented by students. Implements appropriate nursing action through data collection, assessment, planning and intervention.

- Provides planning, implementation and evaluation of required screening programs including vision, audiometric, postural, growth and development, and pediculosis. Implements follow-up and referral process for students determined to have specific needs based upon the screening procedures.

- Provides for documentation and follow-up of communicable diseases and intervention required for immunization standards.

- Manages long term/chronic health problems which impact the educational process by developing and implementing nursing care plans with specific goals and interventions unique to students’ needs.

- Assists in the implementation of an emergency care system within the school to provide appropriate assessment and intervention.

- Assists in planning and implementation of required health/physical assessments for students.

- Collects information about the health and developmental status of students in a systematic and continuous manner, utilizes data to determine nursing diagnoses.

- Maintains complete, up-to-date cumulative health records and other appropriate documentation.
• Maintains the school health office and monitors supplies and equipment.

• Initiates a healthy school environment by using nursing judgment to evaluate classroom and other general areas for health and safety hazards, and by motivating, reinforcing, and encouraging students and school staff to participate in developing attitudes enhancing healthy behaviors.

• Collaborates with school administration and school staff regarding student health needs and health issues.

• Participates as a member of school-based teams to assess student needs and recommend interventions.

• Completes daily record-keeping including student visit and medication logs.

• Dispenses medication in keeping with Board policy and current legal requirements.

• Conducts staff in-services regarding health issues.

• Other related tasks as assigned.

**Terms of Employment:**

Employment day and year as per nurses contract.

**Qualification Requirements:**

Shall be registered by the Connecticut State Board of Nurse Examiners for Nurses and shall have a valid R.N. license to practice nursing in the State of Connecticut.

Shall have Professional Rescuer CPR Certification and AED Certification (Automatic External Defibrillator) prior to the start of employment.

Education preparation may include either graduation from a Diploma School of Nursing, an Associate in Arts Degree in Nursing, or a Baccalaureate or a Masters Degree in Nursing or a related field and shall meet all educational and other requirements as may be established by Connecticut State Statutes.

**Evaluation:**

Evaluation of the School Nurse will be completed by the Head School Nurse.