



# SHAWNEE MISSION

## SCHOOL DISTRICT

**Name:** \_\_\_\_\_  
**School:** \_\_\_\_\_  
**Position:** \_\_\_\_\_  
**Timeline(s):** \_\_\_\_\_  
(i.e. start/ending dates of activity)

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### **District Minimum Expectations:** **High School Assistant Coach**

Position is a one-year assignment as appointed by the principal or designee.

- Model district guiding principles of Children First, Respect for All, Teamwork, Excellence in Quality, and Commitment to Individual Needs
- Fulfill applicable roles and responsibilities as directed by the school's administration and head coach including, but not limited to, adherence to district guidelines for fundraising, trips, money management, honoring of contracts, credit card use and transportation (buses, rental vehicles and school/district owned vehicles)
- Work with the head coach to conduct a pre-season meeting with parents in order to communicate all important information including, but not limited to, expectations/criteria for participation, sportsmanship guidelines, practice and game schedules, district guidelines for transportation, insurance, handling of injuries including concussions, parent-coach communication, substance abuse guidelines, lettering guidelines and the information in the aforementioned bullet. Provide this information to all participants and the school administration
- Teach and coach in a positive and constructive manner
- Maintain a professional attitude in all situations and adhere to the district's guiding principles for coaches
- Provide an environment that promotes good sportsmanship
- Comply with and communicate to participants/parents all SMSD Board policies, including the fact that the Student Code of Conduct is in effect during and at all activities
- Ensure all team members understand the dangers associated with of hazing and ensure that no initiation or hazing activities take place
- Monitor the safety of equipment, playing surfaces, and performance environments
- Understand and implement the duties of any coach including, but not limited to, maintaining detailed practice plans, never leaving athletes unsupervised, providing detailed and repeated instruction with regards to the performance of high-risk activities, adhering to the district's lightning and hot weather guidelines, and the evaluation of injuries and lack of physical conditioning.
- Comply with all KSHSAA and SMSD rules and regulations including, but not limited to, participant eligibility, required physical examinations, district substance abuse policy, and other KSHSAA Handbook guidelines.

