

Position Title	Broadmoor Urban Farm - High School Summer Intern		
Department	Career & Technical Education		
Reports To	Classroom Teacher/Building Principal		
Revised By	Principal of CTE	Date(s) Revised	3/31/26
Approved By	Human Resources	Date(s) Approved	4/9/26

**SUMMARY:**

The Broadmoor Urban Farm - High School Summer Intern provides part-time employment to young adults, training them in agriculture, horticulture, culinary arts, public health, and life skills. Additionally, they gain experience in customer service, job readiness, and leadership, as they work as a team to manage the Shawnee Mission School District's Broadmoor Urban Farm.

**ESSENTIAL DUTIES AND RESPONSIBILITIES: *Other duties may be assigned***

- Assist with regular crop maintenance including planting, watering, weeding, harvesting
- Promote the Broadmoor Urban Farm to the community through site visits, school visits, presentations, and events
- Wear appropriate work attire to protect from farming and weather conditions (e.g., closed-toe shoes such as work boots or tennis shoes, proper head protection such as baseball cap or bandana, proper summer work clothes - stay cool with lighter fabric t-shirts, tank tops, shorts)
- Responsive to communication with supervisors via text and personal email
- Other duties as assigned.

**EDUCATION AND/OR EXPERIENCE (REQUIRED AND PREFERRED):**

- Current SMSD High School Student or recent SMSD graduate
- Previous coursework in biological sciences

**QUALIFICATION REQUIREMENTS: *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable Accommodations may be made to enable individuals with disabilities to perform the essential functions.***

- Must be a current Shawnee Mission high school student or recent SMSD graduate
- Have an interest in urban agriculture, culinary arts, being outside, and community-building
- Ability to develop effective working relationships with the students, staff, and community.
- Willing and able to work Saturdays
- Desire to continue career improvement by enhancing skills and job performance.

**SKILLS AND ABILITIES:**

- Ability to maintain a high level of professionalism and adherence to Board policy.

- Ability to read and interpret documents.
- Bilingual communication skills preferred.

**PHYSICAL DEMANDS:** *The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

- Must have the ability to lift at least 35 pounds
- Must be flexible regarding weather conditions.

**WORK ENVIRONMENT:** *The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.*

- Must be able to occasionally work in noisy and crowded environments, with numerous interruptions.

*The information contained in this job description is for compliance with the Americans with Disabilities Act (A.D.A.) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.*