



SMYRNA SCHOOL DISTRICT

82 Monrovia Avenue, Smyrna, Delaware 19977

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Mrs. Deborah Judy
Assistant Superintendent

Please Post

Please Post

VACANCY NOTICE

POSITION: Custodian Night Shift

LOCATION: Smyrna High School

STARTING DATE: As soon as possible

QUALIFICATIONS: See Next Page

SALARY: Based upon 40-hour week; 12 months; and State of Delaware and local salary schedules.

NOTE: Direct Deposit of pay is a condition of hire. If a new employee does not wish to participate in this program, an offer of employment cannot be made.

CLOSING DATE: April 8, 2019 4pm

The Smyrna School District reserves the right to extend or shorten the application and/or interview period, to modify job requirements, and to reject any or all applications for just cause.

APPLY TO: <https://www.applitrack.com/joindelawareschools/onlineapp/default.aspx?choosedistrict=true&all=cat&applitrackclient=40234>

4/1/19

The Smyrna School District does not discriminate in employment, educational programs, services or activities based on race, color, marital status, creed, religion, national origin, gender, age, genetic information, sexual orientation, gender identity, disability or any other protected category or status in accordance with state and federal laws. Inquiries should be directed to the District Superintendent.

CUSTODIAN

BASIC FUNCTION: Performs custodial duties as assigned by the Chief Custodian, Shift Supervisor or administrator; develops and implements custodial services which will provide clean, comfortable, healthy, safe and attractive buildings and grounds for students and staff

REPORTS TO: Directly responsible to Chief Custodian and/or 2nd Shift Supervisor and/or Facilities Supervisor

CHARACTERISTIC

DUTIES:

1. As an Essential Employee, arrives on site per administrative directive to shovel or plow, sand, salt or treat sidewalks, driveways or parking areas following snow events and other inclement weather conditions.
2. Cleaning & sanitizing: -- scrub, wax, buff, dust, sweep or clean floors, walls, blinds, furniture, lavatories, locker room, lockers, shelves, fixtures and glass surfaces
3. Maintains and does minor repair of furniture - moves furniture within building
4. Performs the following duties in the cafeteria area:
 - a. Empties trash in kitchen and cafeteria areas
 - b. Mops up spills in cafeteria during lunch periods
5. Performs such yard-keeping jobs as keeping grounds free of rubbish, cutting grass and trimming shrubs and trees as required
6. Reports any major repairs and damage to school property to the Chief Custodian or Custodian/Fireman
7. Makes minor repairs on buildings and fixtures, install items such as tack strips, shelving and white boards
8. Performs all other related duties as assigned by his/her supervisor

MINIMUM

QUALIFICATIONS:

1. Applicant must be a high school graduate or have GED equivalency
2. Physical ability to perform above duties
3. Neat and clean appearance
4. Able to get along with adults and students
5. Good moral character, honest, dependable and courteous
6. Able to follow instructions and must have quality of inquiring before taking action on items with which one is not familiar

EVALUATION:

Performance of this job will be evaluated annually in accordance with the agreement between the SEA and the Smyrna Board of Education.