

SOUTH SIOUX CITY COMMUNITY SCHOOLS

ESL TEACHER ADDENDUM

Reports to: Principal and Student Services Director

ADDITIONAL PERFORMANCE RESPONSIBILITIES

- Maintain all pertinent documentation including:
 - Maintaining records in student record system
 - Maintaining current student and parent information
 - Assessing and addressing student language and content learning needs; with focus on language arts (ELL and LA NE Standards), in addition to other language and related needs to support language acquisition and content learning. ESL teachers support learning needs primarily as related to development of reading, writing, speaking and listening activities, as related to educational progress in the general curriculum, in addition to supporting acculturation
 - Work in leadership capacity in teams at building level for supporting ESL student needs, in collaboration with other teachers, building administrators and others
- Manage caseloads including:
 - Working in collaboration with district staff and building teams to provide appropriate identification of ELL students, provision of appropriate learning supports, given evolving student needs, and exiting students according to Rule 15 criteria, working with building teams to assure appropriate learning supports.
 - Insuring that:
 - ESL services are provided in compliance with Rule 15 guidelines and with district inclusive practices
 - ESL status is recorded accurately and all records are kept accurate and up-to-date
- Provide services in inclusive manner to the maximum extent possible to support current and evolving needs of English Language Learners, in collaboration with general education and other teachers. ELL students are provided maximum possible equal access to core instructional program.
- Develop a working knowledge of students on case load as it pertains to providing ESL services
- Document parent interactions (phone calls, notes, etc.)
- Supervise paraprofessionals as appropriate/assigned
- Conduct formal and informal diagnostic observations and evaluations
- Consult with general education teachers and building administrators to support ongoing language development needs of ELL students after exiting ESL program
- Communicate with district and outside agencies as needed
- Attend regularly scheduled and other announced ESL meetings
- Comply with NDE Rule 15 guidelines
- Utilize Rule 15 Guide for Implementation for support of

ADDITIONAL EDUCATION, CERTIFICATION OR LICENSURE REQUIREMENTS

- ESL Endorsement appropriate for the instructional responsibility assigned to the teacher (grade level and disability) as required by NDE Rule 15
 - Or, as allowed by Rule 15 guidelines, ongoing professional development in lieu of ESL endorsement
- Additional endorsement in core academic subject areas or HOUSE approval as required by the teacher's assignment to be NCLB qualified

ADDITIONAL PHYSICAL REQUIREMENTS

- #22-Occasional-up to 33% of time
- Must be able to fulfill restraint training procedure