

**POSITION DESCRIPTION**  
**0.6 Math Teacher**

**SECTION I: GENERAL INFORMATION**

<b>Position Title:</b> 0.6 FTE High School Math Teacher-CAPS CS/IT as part College and Career Readiness Program	<b>Department:</b> TriDistrict Partner Site
<b>Immediate Supervisor's Position Title:</b> Building Principal	<b>FLSA Status</b> Exempt
<b>Salary Range:</b> \$46,744 to \$107,076 Annually	
<b>General Summary of Purpose of Job:</b> Develop the student's fullest acquisition of knowledge, skills, concepts, and attitudes.	

**SECTION II: ESSENTIAL DUTIES AND RESPONSIBILITIES:**

<b>Duty No.</b>	<b>Essential Duties</b>
1.	Per Tri-District: 9-12 Math (or Equivalent) required, or ability/willingness to pursue
2.	Work collaboratively with a TriDistrict Computer Science teacher colleague to co-develop and co-teach an interdisciplinary Computer Science/IT course. This position's primary responsibility is for assuring the contextual implementation of a Mathematics course, specifically Probability & Statistics or a similar course.
3.	Work with content area and non-content area colleagues (Computer Science/Math/Business teachers in home and TriDistrict schools), along with community and business partners, to develop a career-readiness based curriculum that melds high school coursework with workforce demands.
4.	Along with their teaching partner, refine and implement the TriDistrict <a href="#">professional skills curriculum</a> .
5.	Along with their teaching partner, and in collaboration and cooperation with business partners, create and implement Project Based Learning activities aimed at solving authentic business partner projects.
6.	Along with their teaching partner and with the support of the TriDistrict CAPS Director, develop a calendar of career and college readiness activities (speakers/presenters, field trips, site visits, etc.)
7.	Assist with the development, as well as implementation and oversight of immersive, authentic learning experiences (internship, mentorship, job-shadowing, service learning) for students in the program
8.	Assist with the ongoing maintenance and development of relationships with current and future business and community partners to serve as guest speakers, site visit locations, project partners, and internship sites. This is primarily 2nd semester as part of internship site check-ins, which occur biweekly at minimum.
9.	Participate in summer curriculum development and professional learning for curriculum/course development.
10.	Collaborate and communicate with TriDistrict staff, administration, the TriDistrict CAPS coordinator and others to support, promote and develop all TriDistrict CAPS Programs, the Computer Science/IT Program in particular.

11.	Maintain communication and positive relationships with course host site
12.	This course is currently taught at Two Rivers High School. However, it may be taught off-site at a TriDistrict business partner site, 5 days per week in the fall semester, and up to 2 days per week in the spring semester. The successful candidate must be able to be on site for all class periods. In the spring semester, it may be necessary for the teacher to visit student internship sites. Mileage will be reimbursed at the established federal rate.
13.	Other duties as assigned.

### SECTION III: WORK REQUIREMENTS AND CHARACTERISTICS

<b>EDUCATION/EXPERIENCE REQUIREMENTS: Minimum education and experience required to perform adequately in position could reasonably be attained only by completing the following:</b>	
X	<b>Bachelor's Degree in Math or a related field</b>
<b>PREFERRED EDUCATION/EXPERIENCE REQUIREMENTS:</b>	
<ul style="list-style-type: none"> <li>Five years of successful teaching experience</li> </ul>	

<b>LICENSE/CERTIFICATION: (Identify licenses/certification required upon hiring:</b>	
<ul style="list-style-type: none"> <li>Valid Minnesota Teaching License <b>or</b> five (5) or more years of teaching experience</li> </ul>	
<b>Licensure Requirement (State Law):</b>	
<p>In accordance with Minnesota Statutes, section 122A.261, educators working in public preschool, School Readiness, and Voluntary Prekindergarten (VPK) programs within school districts and charter schools are required to hold a valid Minnesota teaching license by July 1, 2028.</p> <p>Educators with five (5) or more years of relevant teaching experience prior to September 2028 may qualify for an exemption under this law.</p>	

<b>ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES REQUIRED TO PERFORM THE WORK</b>	
<b>Knowledge</b>	
<ul style="list-style-type: none"> <li>Consistently exhibit a growth mindset</li> <li>Be able to effectively collaborate with colleagues in both content and non-content areas</li> <li>Have prior or current experience in a career/career field outside of education</li> <li>Consistently demonstrate flexibility and adaptability</li> <li>Have excellent interpersonal and communication skills--we are constantly collaborating and interfacing with students, parents, business partners and the community</li> <li>Have experience in a team-teaching or co-teaching environment</li> <li>Have experience with curriculum development</li> <li>Have, or have an interest in pursuing, a Work-Based Learning endorsement</li> <li>Have experience teaching computer science, have experience in the CS/IT industry, and/or a willingness to learn more about it.</li> </ul>	
<b>Skills</b>	
<ul style="list-style-type: none"> <li>Effective written and verbal communication skills</li> </ul>	

- Strong organizational and presentation skills
- Strong skills in differentiated instruction
- Skills in behavior management and classroom management
- Skills in data-driven decision making
- Skills in technology integration
- Demonstrated leadership skills

**Abilities**

- Ability to work collaboratively and cooperatively with administrators, teachers, staff, and students
- Ability to meet the instructional needs of a diverse group of students
- Ability to promote strong student learning outcomes
- Ability to develop and maintain positive professional relationships
- Ability to analyze, prioritize, and implement plans in a timely and professional manner
- Commitment to professional development and continuous growth
- Demonstrated prompt, regular, and reliable attendance

<b>PHYSICAL REQUIREMENTS:</b> Indicate according to the requirements of the essential duties/responsibilities				
<b>Employee is required to:</b>	Never	1-33% Occasionally	34-66% Frequently	66-100% Continuously
Stand			√	
Walk			√	
Sit		√		
Use hands dexterously (use fingers to handle, feel)				√
Reach with hands and arms			√	
Climb or balance	√			
Stoop/kneel/crouch or crawl			√	
Talk and hear				√
Taste and smell	√			
<b>Lift &amp; Carry:</b> Up to 10 lbs.			√	
Up to 25 lbs.		√		
Up to 50 lbs.	√			
Up to 100 lbs.	√			
More than 100 lbs.	√			
<b>Vision Requirements:</b>	<b>Yes</b>	<b>No</b>		
No special vision requirements	√			
Close Vision (20 in. of less)		√		
Distance Vision (20 ft. of more)		√		
Color Vision		√		
Depth Perception		√		
Peripheral Vision		√		

**General Environmental Conditions:**

Work is performed under normal classroom conditions and there are minimal environmental risks or disagreeable conditions associated with the work. The typical noise level is considered to be moderate.

**General Physical Conditions:**

**Work can be generally characterized as:**

Work is generally characterized as **Light to Medium Work**, requiring frequent standing, walking, bending, reaching, and kneeling. The position involves occasional lifting, carrying, pushing, or pulling of materials and equipment, and may include lifting children or assisting with mobility, generally up to 30–40 pounds. The role requires active engagement in classroom, play, and care routines throughout the day.

**RESPONSIBILITY FOR DIRECT SUPERVISION OF THE FOLLOWING POSITIONS:**

N/A

**SECTION IV: CLASSIFICATION HISTORY AND APPROVAL**

This Position Description reflects an accurate and complete description of the duties and responsibilities assigned to the position.

\_\_\_\_\_  
**Signature – Human Resources**

\_\_\_\_\_  
**Date**

**Job Classification History:**

Prepared by AT 3/27/26

Reviewed/updated:

Reviewed/updated: