

PT Cleaner

Effective immediately, the Human Resources Department will accept on-line applications for the position of Part-Time Cleaner. The hours for this position typically 4:00 p.m. to 8:00 p.m. (4 hours per day). 2025-2026 rate of pay is \$19.32 per hour plus \$.45 for B shift; as indicated in the Independent Employment Agreement.

Job Summary

This position cleans and maintains designated areas of building to ensure a clean, pleasant and safe environment for employees, students, and the general public.

Job Functions

- Vacuum, mop and sweep designated areas of building.
- Collect and remove all trash, shredding and recycling in assigned areas.
- Clean restrooms and locker rooms as assigned.
- Clean windows, doors and mirrors in entry ways and other areas as assigned.
- Clean carpets, stairways and floors as assigned.
- Dust furniture and equipment.
- Clean and disinfect cafeteria tables, counter tops and conference room tables
- Report any issues with equipment or materials to supervisor.
- Lock up building or designated area as require.
- Move furniture, set up for events as needed.
- Follow district cleaning procedures and standard safety procedures, including using personal protective equipment (PPE) as required.
- Substitute for building engineer as needed.
- Other duties as assigned

Knowledge, Skills and Abilities Required

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- High school diploma or equivalent.
- Ability to work well with others.
- Ability to work independently and follow directions.
- Effective communication skills.
- Ability to perform routine computer functions, including the use of email, internet navigation and Microsoft Word.
- Demonstrated prompt, regular and reliable attendance.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. The employee is occasionally required to kneel, reach, stand and walk. The employee must frequently lift and/or move up to 15 pounds. The employee is occasionally required to lift and/or move 50 pounds. Specific vision abilities required by this job include close vision, distance vision and the ability to adjust focus. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.