



**STAFFORD PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT OF SCHOOLS**

September 19, 2025

NON-CERTIFIED POSITION

POSITION: Paraeducator, Special Education
Full-time (32.50 hours per week)

LOCATION: West Stafford School

REQUIREMENTS:

- Associates Degree or equivalent, or a passing score on the ParaPro Assessment (This requirement must be met before the end of the probationary period.)
- Experience working with individuals with intellectual disabilities preferred

RESPONSIBILITIES:

- Works with students individually, in small groups, and/or whole groups in the educational setting providing assistance as directed by a certified teacher.
- Provides students additional opportunities to practice academic, social, behavioral, life and vocational skills.
- Assists classroom teacher with monitoring student behavior and records behavior data when required by the IEP / 504 plan.
- Implements recommendations of the PPT/ 504 Team to support attainment of IEP goals or implements 504 plan.
- Implements recommendations of pupil services and related services personnel for specific students.
- Provides modifications and accommodations as specified by the IEP or 504 plan and behavior plans.
- Integrates assistive technology as required by the IEP or 504 plan.
- Assists students with physical care needs which may include routinely changing diapers and other life skills.
- Reports observations of student progress and concerns to the supervising teacher.
- Maintains confidentiality of student/staff/school-related information at all times.
- Shares student information only with supervising teacher, appropriate pupil services and related services personnel, and school administrator(s).
- Assists in cafeteria, auditorium, gym, recess, homeroom, playground, playing fields, bus loading/unloading, and at work sites.
- Displays a positive and courteous attitude.
- Follows all Board of Education policies.
- Performs other duties as assigned by the administrator(s).

HOURLY RATE OF PAY: \$19.37 - \$21.81, commensurate with experience

AVAILABILITY: As soon as possible following appointment.

CLOSING DATE: Until Filled (will be posted for a minimum of 5 days)

Interested candidates should apply on-line (link available at www.stafford.k12.ct.us> Employment Opportunities) and include a resume and three (3) letters of reference.

ONLY COMPLETE APPLICATION PACKETS WILL BE CONSIDERED.

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Posting #26 [CC# 657]