



- Conduct preventative inspections of grounds, systems and equipment; identify and repair deficiencies; and regularly communicate the deficiencies and action taken to the Golf Course Superintendent.
- Operate all equipment necessary to maintain the golf course and irrigation system that would normally include, but not limited to, chainsaws, backhoes, skid steers and core aerifiers.
- Assist in training, supervising and evaluating part time employees of the golf course while assuming the supervisory responsibility for seasonal employees.
- Serve as a project foreman for capital projects and renovations to the golf course in consult with the Superintendent while recommending future improvements.
- Be certified, or ability to be certified within six months, with a State of Illinois Pesticide Operators license to prepare and apply all chemicals, pesticides, and fertilizers pursuant to applicable laws and regulations.
- Assist in maintaining, evaluating, and inventorying all golf course equipment.
- Assist in maintaining, storing, and inventorying all chemicals, pesticides, fertilizers and other hazardous materials pursuant to applicable laws and regulations.
- Interpret and apply rules and guidelines related to Department of Labor, ADA, and all other local, state, and federal regulations.
- Assist in setting down short and long-term goals and objectives of the golf course.
- Assist in working with the Golf Course Superintendent in holding any tournaments, leagues, outings or special events.
- Work when necessary to accomplish all tasks in a timely manner.

**Marginal  
Functions**

The Assistant Golf Course Superintendent will also:

- Continue education to keep updated with new and better ways to perform assigned duties.
- Continue to work towards certification by the Golf Course Superintendent Association of America.

- Assist in overseeing any independent contractors retained by the golf course. Report any problems or situations involving the players on the course to the Golf Course Superintendent or directly to the pro shop staff.
- Perform all other duties as assigned.

**Physical and Environmental Considerations**

Sitting – Occasionally	Walking – Frequently	Strength –1-50 lbs.
Climbing – Rarely	Balancing – Rarely	Stooping – Occasionally
Kneeling – Occasionally	Crouching– Occasionally	Crawling – Never
Reaching – Frequently	Handling – Frequently	Feeling – Occasionally

The St Charles Park District is an equal opportunity employer under all state and federal laws and regulations. The job responsibilities are subject to accommodations pursuant to the Americans With Disabilities Act of 1990.