

Announcement of vacancy for the position of
Superintendent of Schools
Dupo CUSD 196
Dupo, Illinois
May 2013

The Board of Education of Dupo CUSD 196, Dupo, Illinois, approximately 15 miles from St. Louis, Missouri is seeking qualified applicants for the position of Superintendent of Schools. The person selected for the position of superintendent of the district will fill the vacancy created by the resignation of Mr. Terry Milt who has served in this capacity for the past 4 years and is leaving to take a position elsewhere. The Board wishes to select a superintendent who will begin work on July 1, 2013.

Dupo CUSD 196 is an equal opportunity employer.

APPLICATIONS

To be considered for this position, an applicant's file must be completed and received by the Dupo Community Unit District 196 office by June 7, 2013 and must contain:

1. A formal letter of application indicating your desire to be considered a candidate for the position of Superintendent of Schools of Dupo CUSD 196.
2. A Personal Information Form completed in full. (Attached)
3. A complete set of up-to-date credentials sent to Dupo Community Unit District 196 from your university. Please note: the credentials should include transcripts of all academic work and closed, confidential letters of recommendation.
4. An up-to-date vita sheet or resume and, if available, a listing of your accomplishments as an educational administrator.
5. Legal proof or other evidence showing qualifications to be a superintendent in the State of Illinois (copy of an administrative certificate with a superintendent endorsement). Certification information may be obtained by contacting the Illinois State Board of Education, Division of Professional Preparation, 100 North First Street, Springfield, Illinois 62777. Call 800/845-8749 for automated information or check the ISBE Web site at: www.ISBE.net. Out-of-state candidates should apply at once for the superintendent's endorsement in Illinois.

All letters of application, nominations, inquiries, credentials and copies of legal proof of administrative qualifications should be mailed to:

Dr. Michael Koebel
Dupo Community Unit District 196
600 Louisa Avenue
Dupo, IL 62239
Telephone: 618/286-3812 ext 2119

APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.

TIMELINE

June 7, 2013	—	Deadline for receiving applications and credentials.
June 14, 2013	—	Selection of finalists for interviews.
June 20, 2013	—	Board interviews finalists.
June 25, 2013	—	Board appoints new superintendent.
July 1, 2013	—	New superintendent assumes post.

SALARY AND CONTRACT

The salary for the superintendent will be determined by professional preparation, experience in educational administration, record of success and other qualifications. A salary package of not less than \$110,000 plus benefits will be negotiated. It is expected that the initial contract will be for a multi-year period, as authorized by Illinois statutes.

GENERAL INFORMATION ON THE DISTRICT

Dupo CUSD 196 strengths include multiple support programs for students, community involvement and parental involvement, meeting the needs of its diverse population and staff retention.

TYPE – Dupo CUSD 196 includes Pre-K-12th grade students with a total enrollment of 1,172 students.

FACILITIES – Dupo CUSD 196 has 3 attendance centers:

- Dupo High School
- Dupo Junior High School
- Bluffview Elementary School

SIZE – The district encompasses 24 square miles.

OFFICE – Dupo CUSD 196 is located at 600 Louisa Avenue, Dupo, IL 62239.

CURRICULUM – The district has a traditional program for pre-K through 12. Itinerant staff members provide classroom music. One of the buildings is a school-wide Title 1 school. The district provides a full range of special education services and vocational classes and opportunities.

FOOD SERVICE PROGRAM – Each school attendance center has a kitchen and serves lunches daily. Breakfast is served in all three of the buildings.

TRANSPORTATION – The district contracts out all bus services.

DISTRICT WEB SITE – Dupo196.org.

THE STAFF

Central Office Personnel:

Superintendent	1
Principals	2
Assistant Principals.....	2
District Secretary	1
Bookkeeper/Payroll Coordinator.....	1

Staff:

Teachers	75
Support Personnel.....	44

FINANCIAL DATA

Equalized Assessed Valuation	\$66,094,274.00
Bonds Outstanding (FY 12).....	\$7,880,000.00
Total Budget	\$12,519,255.00

Tax Rate:

Education	\$2.0000
Bond & Interest	\$1.0418
Operation	\$0.5000
IMRF.....	\$0.1948
Transportation	\$0.2000
Working Cash	\$0.0500
Fire Protection/Life Safety	\$0.0437
Special Education	\$0.0400
Tort Immunity	\$0.6369
Social Security	\$0.1747
Lease Purchase Rental	\$0.0500
Medicare	<u>\$0.1438</u>
Total	\$5.0757

MEMBER OF – Illinois Association of School Boards, IHSA, Cahokia Conference Athletics

INFORMATION ABOUT THE AREA

LOCATION– Dupo CUSD is located approximately 15 miles from St. Louis, Missouri.

SERVICES AVAILABLE – Available locally or in the surrounding communities including south St. Louis

RECREATION – Professional baseball, hockey, and football are all within 20 minutes driving time. Also, all cultural activities of St. Louis are available. Hunting and fishing and outdoor activities abound.

CHURCHES – Pentecostal, UCC, Baptist, and Roman Catholic

FRATERNAL AND PROFESSIONAL ORGANIZATIONS – International Order of Oddfellows, Lions Club, and Chamber of Commerce

COLLEGES – Several major universities are within 30 minutes driving time.

INDUSTRY IN THE DISTRICT – Several businesses are located within the district.

THE BOARD OF EDUCATION

The Dupo CUSD 196 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the superintendent to function as the chief executive officer in implementing those policies.

NAME	MEMBER SINCE	OCCUPATION
Mark Nadler President	2005	IT
Eric Hofstetter Vice President	2005	Farmer
Michael Kloess Secretary	2001	Buyer
Beth Donald Treasurer	2007	Office Manager
Jaci DeClue	2013	Associate Athletic Director
Linda Stoll	2013	Teacher
Tim Stanberry	2013	Liaison

CANDIDATES AND THEIR QUALIFICATIONS

Dupo CUSD 196 is seeking a child-centered superintendent with a successful administrative record who will make a commitment to our district. A leader who understands and appreciates the dynamics of a small, but growing, close-knit community is essential. The successful candidate will have:

- Successful experience in strategic planning, implementation and evaluation of outcomes to improve student achievement and graduation rate.
- Open, accessible leadership style.
- A willingness to be visible and active in district's schools and community.
- A commitment to academic excellence for all children in the district.
- Approachable and good listener.
- Experience and understanding in school finance, grant writing and budget management.
- Successful in the selection and assignment of staff.

We are seeking a leader who will be a community-oriented person, has visible and exhibits high interest in a broad range of community groups and organizations, one who is able to engage the community in a powerful and supportive way. If this describes you, please consider applying for the superintendent position at Dupo CUSD 196.

Superintendent experience is preferred but not required.

Dupo CUSD 196 is an equal opportunity employer.

Please send this completed form to the address in the search brochure.

Personal Information Form

Date _____

TO BE CONSIDERED AS AN APPLICANT THIS SHEET MUST BE COMPLETED IN FULL

I am applying for the position of superintendent of _____
(School District Name and No.)

Name _____

Address _____
Street City State Zip

Telephone: Home (_____) Office (_____) _____

Cell: (_____) E-mail: _____

Current Position _____

Type of District K-8 K-12 9-12 _____ Student Enrollment _____

Annual Budget _____ (for your area of responsibility) Number of Professional Staff _____

Location _____ Population _____
(City and State—Area of state and/or closest large city)

Educational Preparation—Beginning with the B.A.

Degree	Year Received	School	City/State
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Educational Experiences to Date of Application (include current position)

From/To	Position	Institution/Location	Student Enrollment
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I authorize Dupu Community Unit School District 196 to request any information from any person regarding my present and former employment and agree to hold harmless all parties requesting or responding to such inquiry.

I certify that the information given is true to the best of my knowledge.

Signature