



St. Mary Parish Schools

Job Description: Assistant Principal

Location: Berwick Junior High School

Closing Date: July 14, 2025, at 4:00 PM

Salary: 1.17 Index based on the 2526 St. Mary Parish School Board Teacher Salary Schedule

Position Overview: The St. Mary Parish School Board is seeking an assistant principal to assist the principal in student discipline and welfare, instructional leadership, supervision of staff, school operations, and family and community engagement. The ideal candidate will possess a background in effective teaching with leadership experience.

Link to Job Description: [Assistant Principal](#)

Qualifications:

- **Educational Requirements:**
 - Valid Louisiana Teaching Certificate with three years of successful teaching experience during the five-year period preceding appointment to the assistant principalship.
 - Certified in Principal and Parish/City Supervisor of Instruction OR Educational Leader OR hold the endorsement of Educational Leader Eligibility.
 - **Experience:**
 - Minimum of 3 years of successful teaching experience during the five-year period preceding appointment to the assistant principalship.
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Salary: Shown Starting Salary is based confirmed years of teaching experience with a 1.17 index.

- Link to [The St. Mary Parish School Board Salary and Job Description Gold Book](#)
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How to Apply: Applications shall be submitted online at: www.stmaryk12.net/apply

Interested candidates should submit the following documents by **July 14, 2025, at 4:00 PM:**

- **Cover letter, Resume, and at least three professional references**
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Equal Opportunity Employment: The St. Mary Parish School Board is committed to providing equal employment opportunities and does not discriminate based on race, color, national origin, sex, religion, age, or disability in its employment practices or services.

If you meet these qualifications and are committed to fostering a positive, safe, and effective learning environment through strong instructional leadership we encourage you to apply for this essential role in advancing student achievement and school success.