



STONINGTON PUBLIC SCHOOLS
Job Description

GENERAL INFORMATION

<i>JOB TITLE:</i>	Special Education Teacher (K-12)
<i>DEPARTMENT:</i>	Special Services and designated building
<i>TERMS OF SERVICE:</i>	10-month position
<i>FLSA STATUS:</i>	Exempt
<i>REPORTS TO:</i>	Building Administration and Director of Special Services
<i>SUPERVISORY RESPONSIBILITIES:</i>	Directs, monitors, and mentors teachers and assistants working with students who have disabilities.
<i>WORK ENVIRONMENT:</i>	<p>While performing the duties of this job, the employee works in a building setting with children, works in outdoor weather conditions, and is subject to noises associated with both an educational environment and other settings such as the gymnasium, lunchroom, busses, and traffic coordination both before and after school.</p> <p>Additional physical requirements:</p> <ul style="list-style-type: none"> ● Prolonged periods of standing and walking throughout school and classroom. ● Must be able to lift up to 45 pounds at a time. ● Must be able to assist students who have physical difficulties. ● Must be able to kneel, sit, stand, crawl, push, and pull to assist and teach children throughout the day. ● Prolonged periods of sitting and working on a computer are necessary to complete paperwork.
<i>EVALUATED BY:</i>	Building Administration
<i>JOB DESCRIPTION REVISION DATE:</i>	March 23, 2023

QUALIFICATIONS

- Bachelor's degree in Special Education required; Master's degree preferred.
- Appropriate CT state license or certification required.
- Two years of experience is highly preferred.

Must possess:

- Excellent verbal and written communication skills.
- Excellent interpersonal skills with the ability to maintain a calm and patient demeanor with all students.
- Thorough understanding of various special education needs and services.
- Thorough understanding of and the ability to implement a variety of effective teaching methods.
- Thorough understanding of policies, laws, and guidelines related to special education, including IDEA, IEPs, 504, and CT-SEDs.
- Excellent organizational skills and attention to detail.
- Proficient with Google Suite or related software.

OVERVIEW

The Special Education Teacher will coordinate and provide developmentally appropriate educational services to students whose abilities differ from those of their peers.

PRIMARY RESPONSIBILITIES

Given the nature of the position, it is not possible to list every job task and responsibility. The list below is intended to describe various types of work that may be performed, but it is not meant to be all-inclusive.

In coordination with the Building Administration and General Education Teachers, the Special Education Teacher:

- Performs a variety of assessments and observations to determine the areas in which the student may need extra or modified educational services. Assessment areas may include academic performance, behavior, social development, or physical health.
- Identifies the student's needs and develops related lessons and teaching plans.
- Develops an integrated plan for the education of each child by collaborating with classroom teachers, parents, psychologists, social workers, and other medical and school staff.
- Develops individualized education programs (IEPs) for each student, setting learning goals and adopting modifications as necessary; ensures each student's

activities and lessons are planned and organized according to his/her abilities.

- Develops and teaches lessons that provide engaging learning opportunities for small groups and individual students while meeting the required specifications of IEPs and 504 plans.
- Implements IEPs, provides ongoing or follow-up assessments, continually tracks progress, and makes modifications as necessary.
- Collaborates with classroom and homeroom teachers to ensure each student's needs are met and plans are followed.
- Ensures programs comply with the Individuals with Disabilities Education Act (IDEA); ensures each applicable student is provided with Free Appropriate Public Education (FAPE) that is properly modified for his/her individual needs.
- Develops, completes, and maintains all paperwork mandated by local, state, and federal guidelines, laws, and regulations.
- Maintains knowledge of special education teaching methods, research, and best practices through professional development and study.
- Establishes and enforces classroom management structure and rules that ensure academic engagement and the physical and mental safety of all students.
- Celebrates the achievements and successes of students.
- Performs other related duties as assigned.