



## Firestone Charter Academy Preschool Para/After School Camp Lead

### Job Description

The Preschool Para is responsible for assisting in providing lunch breaks, supporting lesson plan preparation, and helping maintain a clean and safe classroom environment by sanitizing toys and materials. This role is a split position between the Preschool and After School Program.

In the after-school setting, the Program Leader is responsible for coordinating curriculum and managing the day-to-day operational activities of the classroom. School Age Classroom Leaders must have an understanding of children's cognitive, social, emotional, and physical development to ensure a safe, engaging, and stimulating environment where children are encouraged to succeed.

The Preschool Para / Program Leader must be skilled in communicating effectively with both children and adults to meet the needs of students, guide school-age assistants, and address parent concerns. This role includes leading STEM activities, fostering a nurturing and safe environment, and supporting activities that enhance the overall quality of care and education.

Candidates must be able to communicate clearly, listen actively, and work collaboratively within a team environment.

Pay Range: \$20-\$25 an hour

---

### General Requirements

- Adheres to program standards including safety and cleanliness standards.
- Maintains positive relations with parents and other staff.
- Model relationship-building skills in all interactions.
- Be on time for all shifts; be flexible to accommodate unexpected schedule changes, including full days.
- Ability to work well in a team, communicate easily with young people, parents and colleagues and be committed to implementing FCA programming and fun.
- Reading – Ability to read moderately difficult books, manuals, handbooks, emails, policies, procedures, reports, calendars, letters, schedules, etc.
- Writing – Using the English language to write simple, compound, and complex sentences with proper formation, punctuation, syntax, spelling and grammar using all parts of speech.
- Speaking – Speak clearly and distinctly with poise using correct English.



- The ability to endure physically and emotionally working with school age children for long periods of time.
- The ability to utilize technology that is required by the program and be able to understand how to use technology.
- High energy and the ability to work well with others (staff, children, and parents) and to foster a team environment.
- Excellent leadership, organizational, and interpersonal skills.
- Must be organized and able to plan age-appropriate STEM activities for school age children.
- Reasoning – Apply principles of rational systems to solve practical problems and deal with a variety of concrete variable situations.
- Position requires physical mobility, with or without reasonable accommodation if requested, to perform essential functions of the job.
- Must clear full background check with TRAILS check and must pass health screening.
- CPR, First Aid and Standard Precaution certification.
- Ability to assist students with homework help after school.

## Education/Experience

- Must meet Colorado Rules and Regulations for Program Lead- Level 3 or higher
- Knowledge of appropriate age practices and experience working with children, specifically preschool and school age children.
- Minimum 2 years’ experience working with preschool and school age children.
- 15 hours of pre-camp training (excludes late hires)
- 15 hours of licensing approved training with 3 hours of social/emotional development training.
- Preferred associate or bachelor’s degree in early childhood or Elementary Education

## Physical Requirements

- Job involves sitting, standing, walking, lifting, carrying, reaching grasping, bending, stooping, crouching, pushing and/or pulling.
- Exerting 20 to 40 pounds of force occasionally, and/or 10 to 25 pounds of force frequently, and/or greater than negligible up to 10 pounds of force constantly to move objects including the human body.
- Must be able to sit on floor comfortably during nap time to rub backs and assist with getting children to nap.
- A specific vision ability will be required including the ability to see up close and up to a certain distance, to see colors, have peripheral vision and depth perception.
- Requirements include the ability to take frequent walks, use hands and fingers, handle objects, tools or controls, talk to and hear voices at many levels. May also be required to kneel, bend, squat or crawl.

They physical demands, work environment factors and mental functions described below are representative of those that must be met by the employee to successfully perform the essential function of this job.

Physical Activity	None	Under 1/3	1/3-2/3	Over 3/4
Standing			X	
Walking				X
Lifting		X		
Siting		X		