

MELISSA M. STILLEY  
SUPERINTENDENT



TOM TOLAR  
BOARD PRESIDENT

**NOTICE**

**DEADLINE: SEPTEMBER 2, 2025**

The Tangipahoa Parish School System (TPSS) is now accepting applications for the following:

- POSITION: Assistant Principal (9.75 Months)
- SALARY: \$58,092 - \$83,513  
Based on degree and verified years of relevant experience
- LOCATION: Ponchatoula High School  
Ponchatoula, LA
- CRITERIA: Must have on or before the advertised deadline, a valid Louisiana teaching certificate with one or more of the following credentials:
- Valid Type A or Level 3 Louisiana Teaching Certificate with certification as Principal; OR
  - Educational Leader Level 1 or Level 2; OR
  - Educational Leader Eligibility letter issued from the Louisiana Department of Education; OR
  - Out of State Principal certificate, Level 1 (OSP1) or Level 2 (OSP2); OR
  - Out of State (OSP1 or OSP2) Principal Eligibility letter issued from the Louisiana Department of Education
  - Preference will be given to candidates with Special Education certification and experience.

**UPDATED diplomas, certificates, and other supporting documentation must be submitted with the application.**

A rubric will be used to evaluate your application, so please be sure to submit all required information.

Applications for this position will only be accepted through the Frontline Recruit and Hire website: [www.applitrack.com/Tangischools/onlineapp/](http://www.applitrack.com/Tangischools/onlineapp/). Paper applications and/or email scanned attachment(s) will not be accepted or processed for consideration.

Submit your application through the Frontline Recruit and Hire portal before the deadline of **SEPTEMBER 2, 2025**, even if a previous paper application is on file with TPSS Human Resources. Previous paper or email applications will not be considered.

**IMPORTANT:** Applicants are strongly urged to submit OFFICIAL verification forms from present and former employers that detail the years of his/her employment in order to receive credit for Working Experience and Administrative Experience (Sections 3 and 4 of the Evaluation Criteria Rubric). Please be advised that all applicants who apply for this position should check their email account daily, **including their SPAM folder**, for communications regarding this advertisement.

The Tangipahoa Parish School System is an Equal Opportunity Employer. We do not discriminate on the basis of race, religion, sex, age, national origin, or disability.

**DATE ADVERTISEMENT POSTED: AUGUST 19, 2025**

**TANGIPAHOA PARISH**  
SCHOOL SYSTEM

59656 PULESTON ROAD AMITE, LA 70422 P: 985 748 7153 F: 985 748 8587 TANGISCHOOLS.ORG