

**CARLISLE COMMUNITY SCHOOL DISTRICT
JOB DESCRIPTION**

JOB TITLE Food Service, Worker

REPORTS TO Kitchen Manager

QUALIFICATIONS

- High School diploma or equivalent
- Aptitude for successful performance of tasks listed
- Flexibility to implement change
- Able to communicate effectively with students, staff, and community
- Must clear criminal and adult and child abuse background check
- Provide a certificate of good health signed by a licensed practitioner

PERFORMANCE RESPONSIBILITIES

- Assist in the preparation and serving of food in an efficient, safe and pleasant manner
- Assume responsibility for ensuring that during meal service periods the supply of foods offered is replenished regularly
- Assist in the daily clean-up of kitchen and service areas
- Perform major cleaning tasks as scheduled
- Follow safe food handling techniques
- Adhere to dress code established by the Food Director
- Practice all standard practices of sanitation, safety, and day-to-day operating procedures
- Attends and completes trainings as required
- Perform other duties as assigned by the Kitchen Manager or Food Service Director

PHYSICAL DEMANDS/ MENTAL DEMANDS/ ENVIRONMENTAL FACTORS

- Present appropriate appearance and personal cleanliness suited to working in close proximity to food service customers
- Able to work with interruptions during work shift
- Able of working with coworkers with different personalities
- Able to operate basic commercial kitchen equipment
- Able to use hand tools and material-handling carts
- Able to use cleaning and sanitizing chemicals
- Able to lift up to 35 pounds
- Noise level may be quiet to loud
- Substance free environment
- Work may be alone or with team members
- Work environment may include exposure to heat, cold, water, chemicals, steam and grease
- Immediate cleaning up of spills, etc

TERMS OF EMPLOYMENT

- 9 month position
- Performance will be evaluated

Evaluation:

- Performance of this job will be based on the extent to which performance responsibilities of the job are successfully handled
- Evaluation is the responsibility of the immediate supervisor and Food Service Director

Disclaimer:

The statements in this job description are intended to describe the general nature and level of work being performed by individuals assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of the personnel in this position. These statements are not intended to limit or, in any way modify the right of any supervisor to assign, direct, and control the work of employees under his/her supervision.

Adopted Date August 2009

Revised Date March 2011

Nondiscrimination Notice

The Carlisle Community School District is an Equal Opportunity/Affirmative Action Employer. It is the policy of the district to provide equal employment opportunity and to not discriminate on the basis of race, color, age, religion, national origin, sex, sexual orientation, gender identity, genetic information or disability in admission or access to or treatment in its hiring and employment practices. Any person having inquires concerning the school district's compliance with the regulations implementing Title VI, Title IX, the Americans with Disabilities Act (ADA), §504 or Iowa Code §280.3 is directed to contact the Human Resource Director, serving in the role of Affirmative Action Coordinator, by writing to the Carlisle Community School District, 430 School Street, Carlisle, IA 50047; or by phone at 515-989-3589.

Character, Service and Excellence in Everything We Do.