Greenville Public School District
Job Description
Teacher

Title: Classroom Teacher

Qualifications:
1. Certificate, license, or other legal credential required
2. Degree(s) required and area of major study

Reports To: Superintendent of Education, the Deputy Superintendent, Principal, Assistant Principal and other designated supervisor

Job Goal: To provide students with academic skills necessary to function in daily living, for achieving success on state and national achievement tests, and to serve as a foundation for learning at the next grade level

Lesson Plans
- Utilizes and references districts and/or state mandated competencies, objectives, anchor benchmarks
- Uses a variety of effective teaching procedures, materials/media, and assessments appropriate for learners
- Documents and reports to the principal (by grading period) completion of and progress on state benchmarks, frameworks, blueprints, and writing rubrics

Classroom Management
- Attends to routine tasks during initial minutes of class
- Uses instructional time effectively/time on task
- Promotes a positive and safe classroom environment conducive to learning.
- Provides smooth transition from one activity to another
- Maintains appropriate classroom behavior
- Maintains poise and self control
- Establishes high expectations for learners
- Promotes active learner participation
- Shows evidence of appropriate and positive student-teacher interaction
- Monitors access and usage of the internet

Delivery of Instruction
A. Follows Lesson Cycle
   - Shows evidence of student growth based on the Mississippi State-Wide Testing Program over a two year period
   - Provides guided practice activities for students
   - Uses interest approach to introduce lesson
   - Motivates students with the purpose and importance of the lesson
   - Provides instruction appropriate for the level of the learner
   - Presents lesson in an appropriate scope and sequence
   - Provides learners with appropriate practice on lesson content
   - Adjusts instruction/re-teaches as necessary
   - Provides appropriate lesson closure

B. Effective Teaching Practices
   - Demonstrates knowledge of subject matter
   - Accommodates individual differences and learning styles
   - Uses a variety of instructional techniques or methods
   - Communicates directions clearly
   - Uses correct oral and written communication
   - Uses technology and instructional aides effectively
   - Demonstrates enthusiasm for teaching and learning
   - Addresses the varied achievement levels of students
   - Demonstrates concern for students as individuals
   - Documents instruction based on state frameworks
Evaluation of Student Progress
• Links state assessments to classroom instruction
• Uses a variety of evaluation methods
• Provides appropriate evaluation feedback to student, parents, and administrators in a timely manner
• Maintains records of student performance (grade books, progress reports, rubrics, benchmarks, etc.)
• Shows evidence of student growth based on the Mississippi testing program
• Incorporates test items that mimic the format of state test items
• Utilizes state writing rubrics to evaluate progress on written assignments
• Administers and reports progress on state practice tests as required

Professional Responsibility
• Dresses in an appropriate and professional manner
• Arrives on time and remains until the designated time to leave for all assignments
• Complies with school policies, State Department of Education regulations, School Board policies, and supports the school system.
• Attends all meetings, workshops, and in-service training programs required by the school or district
• Demonstrates professional behavior at all times with the community, administrators, teachers, parents, and students
• Maintains equipment and fixed assets according to district policy
• Seeks professional development activities to address personal professional growth
• Promotes the district's vision, mission, and goals
• Performs others duties as assigned by the Principal, Assistant Principal, Superintendent, Deputy Superintendent, and other supervisor

Terms of Employment: Salary and work year will be established by the Board.

Evaluation: Performance of this job will be evaluated in accordance with provisions of the Board’s policy on Evaluation of Professional Personnel.